

**2024/25 Annual Recruitment Exercise
for Resident Trainees in the Hospital Authority (HA)
Information Sheet**

I Overview

HA aims to maximise specialist training opportunities to eligible applicants according to service needs and availability of resources. The 2024/25 Annual Recruitment Exercise is a centrally-coordinated exercise organised for intake of both batches of Resident Trainee in July 2024 and January 2025. All doctors as well as serving interns who will be completing their internship from June to December 2024 and wish to pursue specialist training in HA are required to **submit on-line application through HA website at <http://www.ha.org.hk> [click Careers] for the post of Resident Trainee on or before 7 February 2024.**

It is anticipated that Resident Trainee posts in various specialties will be open for recruitment for the year of 2024/25. Details of the posts available in each specialty will be announced in **mid-March 2024** through HA website at <http://www.ha.org.hk/ho/resident.htm> [click Annual Recruitment Exercise for Resident Trainees 2024/25].

II Timeline

- 1) Application period and fixing of specialty preferences (2 January 2024 to 7 February 2024)**
 - i) Advertisement is posted in HA website at <http://www.ha.org.hk> [click Careers].
 - ii) Please submit the application on-line.
 - iii) Please keep to the application deadline (**7 February 2024**) strictly as the recruitment advertisement and e-application form will be removed after the deadline. Late applications will NOT be considered.
 - iv) Applicants are required to fix their first and second specialty preferences in the e-application form via the e-recruitment system on or before the application deadline.
 - v) Applicants are required to provide their career aspiration in no more than 100 words and copy of all available intern assessment reports in the e-application form on or before the application deadline.
 - vi) Applicants who wish to pursue specialist training in Ophthalmology are required to fix their hospital (cluster) preferences together with specialty preferences in the e-application form on or before the application deadline.
 - vii) Applicants who select Psychiatry or Surgery (Surgery / Neurosurgery / Cardiothoracic Surgery) as first specialty preference are required to submit a completed Questionnaire or structured CV form respectively [template available for download at <http://www.ha.org.hk/ho/resident.htm> (click Annual Recruitment Exercise for Resident Trainees 2024/25)] in the e-application form on or before deadline.

2) Announcement of posts and **finalising hospital preferences (Mid-March 2024)**

- i) Details of the posts available in each specialty will be announced on **15 March 2024 (tentative)** through HA website at <http://www.ha.org.hk/ho/resident.htm> [click Annual Recruitment Exercise for Resident Trainees 2024/25].
- ii) During the period from 8 February to 5pm on 19 March 2024 (tentative), applicants who wish to swap between first and second specialty preferences are required to submit application to the contact person in support of the Central Selection Panel of the first specialty concerned (contact list in Appendix I). All supported applications will be notified by email. No change of first and second specialty preferences can be made after the deadline.
- iii) Applicants (except for Ophthalmology) are required to finalize their hospital preferences using the “Join HA” App from 26 to 28 March 2024. You should download the App at Apple App Store or Google Play Store in advance. Applicants will be separately notified by email on details in late March 2024. No change of preference can be made after 28 March 2024.

3) Specialty-based central selection in April 2024

- i) Applicants will be assessed by central selection panels by specialty based on their application details including Intern Assessment Reports. Applicants may be invited to attend the central selection interviews based on first specialty preference in April 2024.
- ii) Interview dates will be provided in the HA website at <http://www.ha.org.hk/ho/resident.htm> [click Annual Recruitment Exercise for Resident Trainees 2024/25] and please visit regularly for latest information.

4) Selection results will be announced by **mid-June 2024**

- i) For applicants who are selected by the specialty of their first preference, they will be informed of the result of recommendation for RT appointment in mid-May 2024.
- ii) For applicants who are found suitable for RT appointment but not matched by their first specialty preference / have not been offered with RT appointment, they will be contacted by the specialty of their second preference / HA Head Office by June 2024 for arrangement of further matching where necessary.
- iii) For applicants who are not recommended for RT appointment, they will receive a written notice by late-June 2024.
- iv) For Serving Interns who are recommended for RT appointment, a conditional appointment offer will be contingent upon their continuation to have commendable performance in the interim, satisfactory completion of the internship training, as well as obtaining registration and valid practicing certificate with the Medical Council of Hong Kong.
- v) Once offer is given and the applicant declines the offer, other Resident Trainee or Service Resident post will normally not be offered to the concerned applicants in the coming 12 months.
- vi) Resident Trainees who are newly appointed in 2024/25 can only be laterally transferred to another department (both within-specialty and cross-specialty) one year after appointment, subject to application and approval.

III Important Points to Note


For those who also wish to apply for the posts of Service Resident, please note the following information:

- All doctors applying for Service Resident posts should have at least 1 year post-internship working experience in hospital (as set out in the entry requirement).
- Once Resident Trainee offer is given and the applicant declines the offer, Service Resident post will normally not be offered to the concerned applicants in the coming 12 months.
- No Service Resident post will be offered to applicants who are also applying for Resident Trainee posts in the captioned Annual Recruitment Exercise.
- Clusters will only offer Service Resident posts to doctors who apply for Service Resident posts specified in the Vacancy Notification Circular / recruitment advertisement issued. Applicants for Resident Trainee posts who also wish to apply for the posts of Service Resident are required to submit separate applications for the posts concerned.

IV Enquiries

For enquiries, please contact the Human Resources Service Centre as detailed in Appendix I.

Human Resources (HR) Contact Person
in support of the 16 Specialty-based Central Selection Panels

Specialties	HR Service Centre	
<ul style="list-style-type: none"> • Clinical Oncology • Family Medicine • Obstetrics & Gynaecology • Paediatrics 	<p>Ms Hailee CHAN, HRM(HRSC) Email: hailee.chan@ha.org.hk Tel: 2300 7394</p> <p>Ms Candy CHENG, CI(HRSC) Email: candy.cheng@ha.org.hk Tel: 2300 6585</p>	<p align="center">Overall Implementation and Coordination</p> <p>HA Chatbot: enter “hrsc”</p> <div align="center" data-bbox="1235 882 1321 965">  </div> <p>Email: hrsc.rt@ha.org.hk</p> <p>Ms Hailee CHAN Tel: 2300 7394</p> <p>Ms Zinnia YUEN Tel: 2300 6542</p>
<ul style="list-style-type: none"> • Anaesthesia • Intensive Care • Internal Medicine • Nuclear Medicine • Orthopaedics & Traumatology • Otorhinolaryngology (ENT) • Pathology 	<p>Ms Alison NG, HRO(HRSC) Email: alison.ng@ha.org.hk Tel: 2300 7877</p> <p>Ms Cherry YAU, HRO(HRSC) Email: cherry.yau@ha.org.hk Tel: 2300 7945</p>	
<ul style="list-style-type: none"> • Accident & Emergency • Ophthalmology • Psychiatry • Radiology • Surgery and Cardiothoracic Surgery and Neurosurgery 	<p>Ms Gilly HO, HRO(HRSC) Email: gilly.ho@ha.org.hk Tel: 2300 7420</p> <p>Mr Ian SUN, HRO(HRSC) Email: ian.sun@ha.org.hk Tel: 2300 8185</p>	