



Notes to Applicants

General Notes to Job Applicants

1. New recruits to the Hospital Authority (HA) on contract full time employment terms with employment commencement date on or after 1 June 2015 will be subject to the new retirement age of 65, regardless of their ranks.
2. Click [here](#) for latest infection control measures for COVID-19 adopted by HA. HA staff and job applicants are recommended to receive the COVID-19 vaccine.
3. Click [here](#) for job application demo video (To Firefox users: the video is supported by Firefox version 57 or above). For technical support and data deletion, please email to haitseresupp@ha.org.hk.
4. Applicants must apply through HA online recruitment system or [HA application form](#) for employment. Please refer to the job advertisement for details.

Remarks for Vacancies

5. Appointment of serving staff and staff on civil service terms will follow prevailing Human Resources (HR) policies.
6. Selected candidate will normally be offered appointment up to 3 years (or up to 9 years for clinical entry ranks), subject to operational needs and availability of funding. The renewal/extension of appointment will be subject to service needs, availability of funding and job performance. For details of specific post, please contact the relevant HR colleague of the corresponding job vacancy.
7. May be required to wear uniform.
8. May be required to wear N95 mask and Personal Protective Equipment.
9. May be required to work shifts and irregular hours as well as to perform on-call duties.
10. May be required to work outside office hours, during and/or on Statutory Holidays and Public Holidays when necessary.
11. May be required to be on duty during typhoon, rainstorms and other emergencies.
12. May be required to work in another work location to meet service needs of the HA.



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申請者須知

職位申請人注意事項

1. 凡於 2015 年 6 月 1 日或以後以全職合約聘用條款聘任的醫院管理局新入職僱員(不論職級)，將會採用新的退休年齡，劃一為 65 歲。
2. 點擊[此處](#)參閱醫管局因應 2019 冠狀病毒病最新感染控制措施。醫院管理局鼓勵現職員工及求職者完成接種 2019 冠狀病毒病疫苗。
3. 點擊[此處](#)觀看申請職位的示範影片 (Firefox 用家請注意: 此影片只支援 Firefox 版本 57 或以上)。有關技術支援及資料刪除，請電郵至 haitseresupp@ha.org.hk。
4. 申請人必須透過醫院管理局的網上招聘系統作申請，或填妥及遞交醫院管理局[職位申請表](#)。詳情請參閱招聘廣告。

職位空缺備註

5. 在職員工及公務員的聘任將按現行人力資源政策處理。
6. 一般而言，視乎運作需要及財政狀況，合適之申請者會獲聘為期最多三年（臨床入職職級會獲聘為期最多九年）。續約與否，將視乎醫院運作需要、財政狀況及員工工作表現。有關個別職位詳情，請聯絡負責該職位空缺的人力資源部同事。
7. 可能須穿著制服。
8. 可能須佩帶 N95 口罩及穿著個人保護裝備。
9. 可能須輪班、不定時工作及擔任候召職務。
10. 可能須在非辦公時間、法定假日及公眾假期工作。
11. 可能須在颱風、暴雨及其他緊急事故時返回工作崗位當值。
12. 因應醫院管理局的服務需要，受聘人或需被調派至其他工作地點工作。



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