



**Minutes of Hospital Authority
Administrative & Operational Meeting
held on Thursday 27 May 2021 at 2:30pm
in Conference Hall, 2/F, HA Building, 147B Argyle Street, Kowloon**

Present : Mr Henry FAN Hung-ling, SBS, JP (Chairman)

Mr Thomas CHAN (via web conference)
Permanent Secretary for Food and Health
(Health)

Dr Constance CHAN Hon-ye, JP (via web conference)
Director of Health

Prof Francis CHAN Ka-leung, SBS, JP (via web conference)

Prof CHAN Wai-ye

Ms Margaret CHENG Wai-ching (via web conference)

Mr Duncan CHIU (via web conference)

Mr David FONG Man-hung, BBS, JP (via web conference)

Mr Ambrose HO, SBS, JP (via web conference)

Ms Mary HUEN Wai-yi (via web conference)

Dr Tony KO Pat-sing
Chief Executive

Mrs Ann KUNG YEUNG Yun-chi (via web conference)

Mr Daniel LAM Chun, SBS, JP

Mr Franklin LAM Fan-keung, BBS (via web conference)

Prof LAU Chak-sing, JP (via web conference)

Mr Raistlin LAU Chun, JP (via web conference)
Deputy Secretary for Financial Services and
the Treasury (Treasury)¹

Ms Lisa LAU Man-man, BBS, MH, JP

Prof Gabriel Matthew LEUNG, GBS, JP

Dr LEUNG Wing-cheong

Prof David SHUM Ho-keung

Mr Ivan SZE Wing-hang, BBS, JP

Mr Philip TSAI Wing-chung, BBS, JP

Dr Thomas TSANG Ho-fai *(via web conference)*

Ir Billy WONG Wing-hoo, BBS, JP *(via web conference)*

Mr Jason YEUNG Chi-wai *(via web conference)*

Mr Charlie YIP Wing-tong *(via web conference)*

Miss Margaret CHEUNG
Head of Corporate Services
(Secretary)

Absent with : Prof Agnes TIWARI Fung-yee
apology
(*Out of HK) Ms Priscilla WONG Pui-sze, BBS, JP

In attendance : Ms Anita CHAN
Director (Finance)

Dr Beatrice CHENG
Cluster Chief Executive (New Territories
East)

Dr N T CHEUNG
Head of Information Technology and
Health Informatics

Dr W K CHING *(via web conference)*
Representing Cluster Chief Executive (Hong
Kong East)

Dr K L CHUNG
Director (Quality and Safety)

Dr Albert LO
Cluster Chief Executive (Kowloon Central) *(via web conference)*

Dr C B LAW
Cluster Chief Executive (Kowloon West) *(via web conference)*

Dr Libby LEE
Director (Strategy and Planning)

Dr Theresa LI
Cluster Chief Executive (Hong Kong West)

Mr David MAK
Head of Human Resources

Dr Simon TANG
Cluster Chief Executive (New Territories West) *(via web conference)*

Dr Raymond WONG
Representing Cluster Chief Executive (Kowloon East) *(via web conference)*

Dr Deacons YEUNG
Director (Cluster Services)

Mr Frankie YIP
Chief Manager (Corporate Communication)

Ms Katherine SHIU
Chief Manager (Human Resources)²
[For discussion of AOM Paper No. 1656 and No. 1657]

Dr Vivien CHUANG
Chief Manager (Infection, Emergency & Contingency)
[For discussion of “Update on COVID-19”]

Dr Ian CHEUNG
Chief Manager (Cluster Performance)
[For discussion of “Update on COVID-19” and AOM Paper No. 1659]

Mr Andy LAU
Chief Manager (Boards & General)

Ms Phoebe LEUNG
Senior Manager (Boards & Support)

Ms Josephine CHAN
Manager (Boards & Support)

In attendance : Dr Frankie CHENG
(Attachees of the Associate Consultant (Haematology and Oncology), Department
Corporate of Paediatrics and Adolescent Medicine, Hong Kong Children's
Exposure Hospital
Programme)

Ms Amy CHOW
System Manager, eHealth Systems Development Team 5,
Information Technology and Health Informatics Division, Head
Office

Dr Vanissa CHOW
Associate Consultant (Ophthalmology), Hong Kong Eye
Hospital

Mr T W LAI
Senior Nursing Officer (Planning & Commissioning), Kowloon
West Cluster

Ms Florence LEUNG
Senior Occupational Therapist, Occupational Therapy
Department, Caritas Medical Centre

Ms Christine TSAI
System Manager, Clinical Systems Development Team 5,
Information Technology and Health Informatics Division, Head
Office

Declaration of Interest

The Chairman invited Members to declare conflict of interest, if any, arising from the agenda items of, or discussion at, the meeting. There was no declaration from Members.

**Appointment of Cluster Chief Executive (Hong Kong East) and Hospital Chief Executive (Pamela Youde Nethersole Eastern Hospital, St John Hospital & Wong Chuk Hang Hospital)
(Confidential AOM Paper No.1656 – tabled at the meeting)**

[Note: This item was not attended by Hospital Authority (HA) executives, except Dr Tony KO, Mr David MAK and Ms Katherine SHIU]

2. Members approved the appointment of Dr Loletta SO Kit-ying (蘇潔瑩醫生), currently Consultant (Medicine) of Pamela Youde Nethersole Eastern Hospital (PYNEH), as Cluster Chief Executive (Hong Kong East) [CCE(HKE)] and Hospital Chief Executive (PYNEH, St John Hospital & Wong Chuk Hang Hospital) [HCE (PYNEH, SJH & WCHH)] for three years from 3 January 2022 to 2 January 2025, and the proposed remuneration.

3. Members also noted the short-term secondment arrangement for Dr Libby LEE Ha-yun (李夏茵醫生), currently Director (Strategy & Planning) to deputise as CCE(HKE) & HCE (PYNEH, SJH & WCHH) from 1 July 2021 to 2 January 2022.

(Other HA executives joined the meeting after this item.)

(Prof Francis CHAN joined the meeting at this juncture.)

Welcome Remarks

4. The Chairman extended a warm welcome to Dr Beatrice CHENG for joining the Administrative & Operational Meeting (AOM) in her new capacity as the Cluster Chief Executive (New Territories East) with effect from 1 May 2021.

5. The Chairman welcomed the six sit-in colleagues, who were attachees from the Medical, Nursing, Allied Health and Administrative disciplines under the Corporate Exposure Programme of the Hospital Authority Head Office (HAHO).

Confirmation of Minutes

6. The draft minutes of the last AOM held on 22 April 2021, incorporated proposed amendments from a Member, were confirmed.

Matters Arising

Membership of Regional Advisory Committee

7. Members approved the appointment of Mr NGAI Chi-ho (魏志豪先生) as Member of the Hong Kong Regional Advisory Committee from 27 May 2021 to 31 March 2022.

(Mrs Ann KUNG and Ms Lisa LAU joined the meeting at this juncture.)

Revised Proposals on Reporting Structure and Additional Payments to Families of Staff Deceased or Staff Contracted COVID-19 at or Through Work (Confidential AOM Paper No.1657)

(This subject was discussed and Members approved the revised arrangements for : (a) the reporting structure for uncertain COVID-19 injury on duty cases; and (b) additional payments to families of staff deceased or staff contracted COVID-19 at or through work. The detailed deliberations were separately recorded in paragraphs 8 to 14.)

Appointment of Authorised Representatives under the Hospital Authority for Subsector Elections of the Election Committee (Confidential AOM Paper No.1658 – tabled at the meeting)

(This subject was discussed and Members approved (a) the application by HA for registration as corporate voters in the respective elections of the “Medical and Health Services” and “Chinese Medicine” subsectors under the Second Sector “The Professions” of the Election Committee, as specified in the Improving Electoral System (Consolidated Amendments) Bill 2021; and (b) the delegation to the Executive Committee to consider and approve the appointment and replacement of Authorised Representatives to represent HA and the prescribed hospitals to vote and nominate candidates for the respective elections of the “Medical and Health Services” and “Chinese Medicine” subsectors. The detailed deliberations were separately recorded in paragraphs 15 to 21.)

Update on COVID-19

(This subject was discussed and Members noted the updates on COVID-19 in respect of the latest situation; the COVID-19 Vaccination Programme; and the service adjustment. The detailed deliberations were separately recorded in paragraphs 22 to 23.)

**Annual Summary Report on Commissioning of Medical Services in Completed Hospital Projects
(Restricted AOM Paper No.1659)**

24. Dr Ian CHEUNG briefed Members on the annual summary report as of 31 March 2021 on commissioning of medical services in completed hospital projects. The respective planned capacity on medical services and service commissioning position, and committed commissioning plan of the remaining planned capacity in respect of three new hospital development projects, viz. North Lantau Hospital (NLTH) Phase 1, Tin Shui Wai Hospital and Hong Kong Children's Hospital were outlined. Updates were also given on the respective progress of service commissioning of four hospital redevelopment/expansion projects, namely reprovisioning of Yaumatei Specialist Clinic at Queen Elizabeth Hospital; expansion of Tseung Kwan O Hospital; redevelopment and expansion of Pok Oi Hospital (POH); redevelopment of staff quarters for the establishment of a rehabilitation block at Tuen Mun Hospital; and a major capital works project of refurbishment nature with additional capacity for direct patient care, i.e. the refurbishment project at Hong Kong Buddhist Hospital. During 2020-21, all of the planned medical services for NLTH Phase 1 and POH redevelopment and expansion were fully commissioned.

25. In modernising and enhancing its facilities and services, HA would continue to adopt a flexible approach in capacity planning and commissioning for medical services to cater for the growing and evolving healthcare needs in the medium to longer term. In particular, for new hospital developments, a phased approach would usually be adopted while taking into consideration a basket of factors in the annual planning exercise. Service development and space utilisation of the newly completed capital works projects would be subject to close monitoring, with annual summary report to the HA Board on commissioning of medical services until the projects were fully commissioned. Major changes to the planned capacity would also be reported to the Government and communicated to the stakeholders in the community as appropriate.

Action by

**Progress Reports of Committees of the Hospital Authority Board
(Restricted AOM Paper No.1660)**

(without presentation)

26. Members noted the key agenda items discussed by Executive Committee and Human Resources Committee in May 2021; the detailed progress reports from Audit and Risk Committee, Main Tender Board, Medical Services Development Committee, Emergency Executive Committee respectively on their meetings conducted in April 2021; and the annual report of the Staff Appeals Committee (2020/21).

Date of Next Meeting

27. The next AOM was scheduled for Thursday, 24 June 2021 at 2:30 p.m. in the Conference Hall, HA Building.

28. There being no other business, the meeting was adjourned at 3:35 p.m.

Hospital Authority
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17 June 2021