



**Minutes of Hospital Authority  
Administrative & Operational Meeting  
held on Thursday 22 April 2021 at 2:30pm  
in Conference Hall, 2/F, HA Building, 147B Argyle Street, Kowloon**

Present :

Mr Henry FAN Hung-ling, SBS, JP	(Chairman)
Mr Kevin CHOI Representing Permanent Secretary for Food and Health (Health)	(via web conference)
Dr Constance CHAN Hon-ye, JP Director of Health	(via web conference)
Prof Francis CHAN Ka-leung, SBS, JP	(via web conference)
Prof CHAN Wai-ye	(via web conference)
Ms Margaret CHENG Wai-ching	(via web conference)
Mr Duncan CHIU	(via web conference)
Dr Tony KO Pat-sing Chief Executive	
Mrs Ann KUNG YEUNG Yun-chi	(via web conference)
Mr Daniel LAM Chun, SBS, JP	
Mr Franklin LAM Fan-keung, BBS	(via web conference)
Mr Raistlin LAU Chun, JP Deputy Secretary for Financial Services and the Treasury (Treasury)1	(via web conference)
Ms Lisa LAU Man-man, BBS, MH, JP	
Dr LEUNG Wing-cheong	
Prof David SHUM Ho-keung	
Prof Agnes TIWARI Fung-ye	(via web conference)

Mr Philip TSAI Wing-chung, BBS, JP

Dr Thomas TSANG Ho-fai *(via web conference)*

Ms Priscilla WONG Pui-sze, BBS, JP

Ir Billy WONG Wing-hoo, BBS, JP

Mr Jason YEUNG Chi-wai *(via web conference)*

Mr Charlie YIP Wing-tong *(via web conference)*

Miss Margaret CHEUNG  
Head of Corporate Services *(Secretary)*

Absent with : Mr David FONG Man-hung, BBS, JP  
apology

(\*Out of HK) Mr Ambrose HO, SBS, JP

Ms Mary HUEN Wai-yi

Prof LAU Chak-sing, JP

Prof Gabriel Matthew LEUNG, GBS, JP

Mr Ivan SZE Wing-hang, BBS, JP

In attendance : Ms Anita CHAN  
Director (Finance)

Dr Beatrice CHENG *(via web conference)*  
Deputising Cluster Chief Executive (New  
Territories East)

Dr N T CHEUNG  
Head of Information Technology and  
Health Informatics

Dr K L CHUNG  
Director (Quality and Safety)

Dr Albert LO *(via web conference)*  
Cluster Chief Executive (Kowloon  
Central)

Dr C B LAW  
Cluster Chief Executive (Kowloon West) *(via web conference)*

Dr Libby LEE  
Director (Strategy and Planning)

Dr Theresa LI  
Cluster Chief Executive (Hong Kong West) *(via web conference)*

Dr C C LUK  
Cluster Chief Executive (Hong Kong East)

Mr David MAK  
Head of Human Resources

Dr Simon TANG  
Cluster Chief Executive (New Territories West) *(via web conference)*

Dr K T TOM  
Cluster Chief Executive (Kowloon East) *(via web conference)*

Dr Deacons YEUNG  
Director (Cluster Services)

Mr Frankie YIP  
Chief Manager (Corporate Communication)

Dr Vivien CHUANG  
Chief Manager (Infection, Emergency & Contingency)  
[For discussion of “COVID-19”]

Dr Ian CHEUNG  
Chief Manager (Cluster Performance)  
[For discussion of “COVID-19”]

Ms Katherine SHIU  
Chief Manager (Human Resources)2  
[For discussion of Any Other Business]

Mr Andy LAU  
Chief Manager (Boards & General)

Ms Natalia LI  
Senior Manager (Boards & Support)

Ms Josephine CHAN  
Manager (Boards & Support)

In attendance : Ms Catherine CHEUNG  
(Attachees of the Senior Physiotherapist, Physiotherapy (Integrated Rehabilitation  
Corporate Services) Department, Tseung Kwan O Hospital  
Development Programme)

Ms Amy CHOW  
System Manager, eHealth Systems Development Team 5,  
Information Technology and Health Informatics Division, Head  
Office

Dr C M HO  
Associate Consultant, Intensive Care, Tuen Mun Hospital

Ms P H LAU  
Department Operations Manager, Department of Surgery, Kwong  
Wah Hospital

Ms Frances LOUIE  
Department Manager, Occupational Therapy Department, Alice Ho  
Miu Ling Nethersole Hospital

Ms Christine TSAI  
System Manager, Clinical Systems Development Team 5,  
Information Technology and Health Informatics Division, Head  
Office

**Welcome Remarks**

The Chairman extended a warm welcome to Dr LEUNG Wing-cheong, who had joined the Hospital Authority (HA) Board since 1 April 2021.

2. The Chairman also welcomed the six sit-in colleagues, who were attachees from the Medical, Nursing, Allied Health and Administrative disciplines under the Corporate Development Programme of the HA Head Office (HAHO).

**Declaration of Interest**

3. The Chairman invited Members to declare conflict of interest, if any, arising from the agenda items of, or discussion at, the meeting. There was no declaration from Members.

**Confirmation of Minutes**

4. The draft minutes of the last Administrative & Operational Meeting (AOM) held on 25 March 2021 were confirmed without amendment.

**Matters Arising**

5. There was no outstanding item arising from the minutes of the last meeting.

**Proposed Updates on Delegation of Authority Manual on Human Resources Functions in Hospitals / Head Office (Confidential AOM Paper No.1654)**

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(This subject was discussed and Members approved the proposed updates on the Delegation of Authority Manual on human resources functions in the hospitals and Head Office in HA. The detailed deliberations were separately recorded in paragraphs 6 to 11.)

**COVID-19**

(This subject was discussed and Members noted the updates on COVID-19 in respect of the latest situation; the COVID-19 Vaccination Programme; and the service adjustment. The detailed deliberations were separately recorded in paragraphs 12 to 24.)

**Progress Reports of Committees of the Hospital Authority Board  
(Restricted AOM Paper No.1655)**

(without presentation)

25. Members noted the key agenda items discussed by Audit and Risk Committee in April 2021; and the detailed progress reports from Executive Committee, Finance Committee, Human Resources Committee and Main Tender Board respectively on their meetings conducted in March 2021.

**Any Other Business**

Senior Executive Appointment

26. Members noted the appointment of Dr Larry LEE Lap-yip (李立業醫生), previously Deputy Hospital Chief Executive and Consultant of Accident & Emergency Department in Tin Shui Wai Hospital, as Chief Manager (Integrated Care Programmes) of Cluster Services Division with effect from 12 April 2021.

Self-Assessment of Hospital Authority Board (April 2020 – March 2021)

27. The Chairman invited Members to complete the self-assessment questionnaire form for returning to the Secretariat within two weeks. Comments and suggestions for improvements were welcome.

HA Convention 2021

28. The Chairman encouraged Members to join the upcoming HA Convention to be held on 3 and 4 May 2021 at the Hong Kong Convention Centre.

Improving Electoral System (Consolidated Amendments) Bill 2021

(This subject was discussed and Members noted HA's preparation in relation to the Improving Electoral System (Consolidated Amendments) Bill 2021. The detailed deliberations were separately recorded in paragraphs 29 to 34.)

**Date of Next Meeting**

35. The next AOM was scheduled for Thursday, 27 May 2021 at 2:30 p.m. in the Conference Hall, HA Building.

36. There being no other business, the meeting was adjourned at 3:45 p.m.

Hospital Authority  
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MC/AL/NL/wm  
27 May 2021