



**Minutes of Hospital Authority
Administrative & Operational Meeting
held on Thursday 25 March 2021 at 2:30pm
in Conference Hall, 2/F, HA Building, 147B Argyle Street, Kowloon**

Present :	Mr Henry FAN Hung-ling, SBS, JP	(Chairman)
	Mr Thomas CHAN Chung-ching, JP Permanent Secretary for Food and Health (Health)	(via web conference)
	Dr Constance CHAN Hon-ye, JP Director of Health	(via web conference)
	Prof Francis CHAN Ka-leung, SBS, JP	(via web conference)
	Prof CHAN Wai-ye	(via web conference)
	Mr Duncan CHIU	(via web conference)
	Mr David FONG Man-hung, BBS, JP	(via web conference)
	Mr Ambrose HO, SBS, JP	(via web conference)
	Ms Mary HUEN Wai-yi	(via web conference)
	Dr Tony KO Pat-sing Chief Executive	
	Mr Daniel LAM Chun, SBS, JP	
	Mr Quinton LAM Chun-ki	(via web conference)
	Mr Franklin LAM Fan-keung, BBS	(via web conference)
	Prof LAU Chak-sing, JP	(via web conference)
	Mr Raistlin LAU Chun, JP Deputy Secretary for Financial Services and the Treasury (Treasury)1	(via web conference)
	Ms Lisa LAU Man-man, BBS, MH, JP	(via web conference)

Prof Gabriel Matthew LEUNG, GBS, JP (via web conference)
Prof David SHUM Ho-keung
Mr Ivan SZE Wing-hang, BBS, JP (via web conference)
Mr Philip TSAI Wing-chung, BBS, JP
Dr Thomas TSANG Ho-fai (via web conference)
Ms Priscilla WONG Pui-sze, BBS, JP (via web conference)
Ir Billy WONG Wing-hoo, BBS, JP (via web conference)
Mr Jason YEUNG Chi-wai (via web conference)
Mr Charlie YIP Wing-tong (via web conference)
Miss Margaret CHEUNG (Secretary)
Head of Corporate Services

Absent with : Ms Margaret CHENG Wai-ching
apology
(*Out of HK) Mrs Ann KUNG YEUNG Yun-chi
Prof Agnes TIWARI Fung-yee

In attendance : Ms Anita CHAN
Director (Finance)
Dr Beatrice CHENG (via web conference)
Deputising Cluster Chief Executive (New Territories East)
Dr N T CHEUNG
Head of Information Technology and Health Informatics
Dr K L CHUNG
Director (Quality and Safety)
Dr Jenny LAM (via web conference)
Representing Cluster Chief Executive (Kowloon Central)

Dr C B LAW
Cluster Chief Executive (Kowloon West) *(via web conference)*

Dr Libby LEE
Director (Strategy and Planning)

Dr Theresa LI
Cluster Chief Executive (Hong Kong West) *(via web conference)*

Dr C C LUK
Cluster Chief Executive (Hong Kong East)

Mr David MAK
Head of Human Resources

Dr Simon TANG
Cluster Chief Executive (New Territories West) *(via web conference)*

Dr K T TOM
Cluster Chief Executive (Kowloon East) *(via web conference)*

Dr Deacons YEUNG
Director (Cluster Services)

Mr Frankie YIP
Chief Manager (Corporate Communication)

Ms Anita LEE
Chief Manager (Budget Planning & Management)
[For discussion of AOM Papers No. 1648]

Ms Katherine SHIU
Chief Manager (Human Resources)²
[For discussion of AOM Papers No. 1650]

Dr Vivien CHUANG
Chief Manager (Infection, Emergency & Contingency)
[For discussion of “COVID-19”]

Dr Ian CHEUNG
Chief Manager (Cluster Performance)
[For discussion of “COVID-19”]

Mr Andy LAU
Chief Manager (Boards & General)

Ms Natalia LI
Senior Manager (Boards & Support)

Ms Josephine CHAN
Manager (Boards & Support)

Vote of Thanks

The Chairman thanked Mr Quinton LAM for his tremendous contributions to the Hospital Authority (HA) Board in the past three years. Vice his retirement from the Board with effect from 1 April 2021, Dr LEUNG Wing-cheong was appointed by the Government as HA Board Member with effect from the same date.

Declaration of Interest

2. The Chairman invited Members to declare conflict of interest, if any, arising from the agenda items of, or discussion at, the meeting. There was no declaration from Members.

Confirmation of Minutes

3. The draft minutes of the last Administrative & Operational Meeting (AOM) held on 26 February 2021 were confirmed without amendment.

Matters Arising

Circulation of Paper

4. Members noted that AOM Paper No. 1643 on “Report on Key Performance Indicators” was circulated to Members for information on 15 March 2021.

Membership of Hospital Governing Committees
(Restricted AOM Paper No.1644)

5. Members approved the proposed appointments and re-appointments to the Hospital Governing Committees (HGCs) of Kwong Wah Hospital & Tung Wah Group of Hospitals (TWGHs) Wong Tai Sin Hospital, Pamela Youde Nethersole Eastern Hospital, Tung Wah Hospital & Tung Wah Eastern Hospital & TWGHs Fung Yiu King Hospital, and Yan Chai Hospital as set out in the membership lists detailed in the paper for the one-year term commencing on 1 April 2021. The outstanding nominations from the parent body of Pok Oi Hospital (POH), when received, would be submitted to the Board for consideration via circulation.

(Post-meeting note : The outstanding appointments and reappointments to the HGC of POH were subsequently approved by the Board on 8 April 2021 via circulation.)

Membership of Regional Advisory Committees
(Restricted AOM Paper No.1645)

6. Members approved the proposed appointments to the Regional Advisory Committees (RACs) as detailed in the paper, as well as the revised nomination of the Prince of Wales Hospital (PWH), as presented at the meeting, for Mr WONG Fai-fan (黃輝帆先生) to serve on the New Territories RAC, for the one-year term commencing on 1 April 2021.

Membership of Main Tender Board
(Restricted AOM Paper No.1646)

7. Members approved the proposed appointments and re-appointments to the Main Tender Board as detailed in the paper for the two-year term commencing on 1 April 2021.

Membership of the Prince of Wales Hospital Charitable Foundation
(Restricted AOM Paper No.1647)

8. Members approved the proposed appointment of Dr Beatrice CHENG (鄭信恩醫生) as member of the Board of Trustees of the PWH Charitable Foundation upon her assumption of the post of Hospital Chief Executive of PWH with effect from 1 May 2021. For the purpose, the Chairman and the Chief Executive, together with any one member of the Board, were authorised to fix the seal of HA and authenticate the fixing of the seal for executing the Trust Deed for effecting the membership change.

Report on Write-off / Waiver Cases (Over \$1 Million Each)
(Restricted AOM Paper No.1649)

(without presentation)

(This subject was discussed and Members endorsed the two Non-eligible Persons write-off and/or waiver cases for the period from 1 July to 31 December 2020. The detailed deliberations were separately recorded in paragraph 9.)

Forecast of Agenda Items for the Hospital Authority Administrative and Operational Meetings and Open Board Meetings in 2021/22
(Restricted AOM Paper No.1651)

(without presentation)

10. Members approved the proposed agenda forecast for AOMs and Open Board Meetings (OBMs) in 2021/22 as respectively set out in Annexes 2 and 3 of the paper, on the understanding that changes and additions might be made to the planned agendas to

Action by

incorporate contingency and urgent matters arising during the year. Members were assured that the Management would continue to seek the approval of the Executive Committee (EC) on the monthly meeting agendas of AOMs and quarterly meeting agendas of the OBM.

**Proposed 2021/22 Hospital Authority Budget Plan
(Restricted AOM Paper No.1648)**

(This subject was discussed and Members approved (a) the proposed 2021/22 Budget Plan of HA; and (b) the proposed 2021/22 budget allocation to the clusters and the Head Office. The detailed deliberations were separately recorded in paragraphs 11 to 15.)

**Update on the Development of the New Occupational Safety Hygienist Grade
(Restricted AOM Paper No.1650)**

(This subject was discussed and Members approved the proposed arrangements for the Occupational Safety Hygienist grade. The detailed deliberations were separately recorded in paragraphs 16 to 21.)

COVID-19

(This subject was discussed and Members noted the updates on COVID-19 in respect of the latest situation; the COVID-19 Vaccination Programme; and the service adjustment. The detailed deliberations were separately recorded in paragraphs 22 to 31.)

**Progress Reports of Committees of the Hospital Authority Board
(Restricted AOM Paper No.1652)**

(without presentation)

32. Members noted the key agenda items discussed by EC, Finance Committee and Human Resources Committee in March 2021; and the detailed progress reports from Medical Services Development Committee, Emergency Executive Committee, EC, Main Tender Board, Information Technology Services Governing Committee and Audit and Risks Committee on their meetings conducted in February and March 2021.

Date of Next Meeting

34. The next AOM was scheduled for Thursday, 22 April 2021 at 2:30 p.m. in the Conference Hall, HA Building.

35. There being no other business, the meeting was adjourned at 3:40 p.m.

Hospital Authority
AOMMINUTES\233
MC/AL/NL/wm
15 April 2021