



**Minutes of Hospital Authority
Administrative & Operational Meeting
held on Thursday 18 July 2024 at 2:30 pm
in Conference Hall, 2/F, HA Building, 147B Argyle Street, Kowloon**

Present : Mr Henry FAN Hung-ling, SBS, JP (Chairman)

Mr Thomas CHAN Chung-ching, JP
Permanent Secretary for Health

Mr Lawrence CHAN Man-yiu (via web conference)

Prof CHAN Wai-yee

Mr CHAN Wing-kai

Ms Margaret CHENG Wai-ching, JP

The Hon Duncan CHIU (via web conference)

Ms Anita FUNG Yuen-mei, BBS, JP

Mr Ambrose HO, SBS, SC, JP (via web conference)

Ms Maisy HO Chiu-ha, BBS, JP

Ms Mary HUEN Wai-yi, JP (via web conference)

Mr JAT Sew-tong, SBS, SC, JP (via web conference)

Dr Tony KO Pat-sing, JP
Chief Executive

Mr Matthew KWOK Pui-ho

Mrs Sylvia LAM YU Ka-wai, SBS

Dr Teresa LI Mun-pik, JP (via web conference)
Representing Director of Health

Mr Aaron LIU Kong-cheung, JP
Deputy Secretary for Financial Services and the
Treasury (Treasury)¹

Prof Agnes TIWARI Fung-yee

Mr Henry TONG Sau-chai, BBS, MH, JP *(via web conference)*

Mr Philip TSAI Wing-chung, BBS, JP

Mr Anthony TSANG Hin-fun

Dr Thomas TSANG Ho-fai, BBS *(via web conference)*

Mr WAN Man-yee, BBS, JP

Ir Billy WONG Wing-hoo, BBS, JP

Mr Andy LAU
Head of Corporate Services *(Secretary)*

Absent with : Prof Philip CHIU Wai-yan
apology
(*Out of Hong Kong)
* Prof LAU Chak-sing, BBS, JP
* Prof David SHUM Ho-keung
* Prof ZHANG Zhang-jin

In attendance : Ms Anita CHAN
Director (Finance)

Dr Eric CHEUNG
Cluster Chief Executive (Kowloon Central)

Dr N T CHEUNG
Head of Information Technology and Health
Informatics

Dr W K CHING
Director (Strategy and Planning)

Dr Y H CHONG *(via web conference)*
Deputising Cluster Chief Executive (New
Territories West)

Dr C B LAW
Cluster Chief Executive (Kowloon West)

Dr Theresa LI
Cluster Chief Executive (Hong Kong West)

Ir Kelvin LO
Director (Development & Works)

Mr David MAK
Head of Human Resources

Mr Jeremiah NG
Chief Internal Auditor

Dr SIN Ngai-chuen
Deputising Cluster Chief Executive (New Territories East)

Dr Loletta SO, MH
Cluster Chief Executive (Hong Kong East)

Dr Simon TANG
Director (Cluster Services)

Dr Michael WONG
Director (Quality and Safety)

Dr Deacons YEUNG
Cluster Chief Executive (Kowloon East)

Mr Frankie YIP
Chief Manager (Corporate Communication)

Mr Keith KAN
Senior Manager (Building Works)
[For discussion of AOM Paper No. 1969]

Dr Catherine CHONG
Chief Manager (Medical Grade)
[For discussion of AOM Paper No. 1970]

Mr Terence YAU
Deputising Chief Manager (HR Policy & System)
[For discussion of AOM Paper No. 1971]

Mr Simon CHENG
Chief Manager (Staff Development & Wellbeing)
[For report on Senior Executive Appointments under Any Other Business]

Ms Natalia LI
Chief Manager (Boards & General)

Ms Michele LIU
Senior Manager (Boards & Support)

Ms Joanna KOO
Manager (Boards & Support)

In attendance :
(Attachees of
the Corporate
Exposure
Programme)

Dr Viola CHAN
Associate Consultant (Obstetrics & Gynaecology), Kwong Wah Hospital

Ms Amy CHUNG
Systems Manager (Artificial Intelligence Systems), Information
Technology and Health Informatics Division, Head Office

Ms FOK Hiu-nam
Advanced Practice Nurse (Psychiatric), Alice Ho Miu Ling Nethersole
Hospital

Ms Coeie LAU
Advanced Practice Occupational Therapist, Tung Wah Eastern Hospital

Mr M H LEUNG
Senior Radiographer, Tuen Mun Hospital

Ms Sue WONG
Senior Physiotherapist, Haven of Hope Hospital

Congratulatory Notes

The Chairman congratulated Mr Henry TONG for his award of the Bronze Bauhinia Star in the 2024 Honours List announced by the Hong Kong Special Administrative Region Government on 1 July 2024, and Ms Maisy HO on her appointment as Justice of the Peace.

Welcome Remarks

2. The Chairman welcomed the six sit-in colleagues, who were attachees from the Medical, Nursing, Allied Health and Administrative disciplines under the Corporate Exposure Programme of the Hospital Authority (HA) Head Office (HO).

Declaration of Interest

3. The Chairman invited Members to declare conflict of interest, if any, arising from the agenda items of, or discussion at, the meeting. There was no declaration from Members.

Confirmation of Minutes

4. The draft minutes of the last Administrative & Operational Meeting (AOM) held on 27 June 2024 were confirmed without amendment.

Matters Arising

5. There was no outstanding item arising from the minutes of the last meeting.

2024/25 Annual Pay Adjustment of the Hospital Authority

(Confidential AOM Paper No.1965)

(without presentation)

6. Members approved the proposal to adopt and apply the 2024/25 Civil Service Annual Pay Adjustment (APA) rates, i.e. pay increase at 3%, to all eligible employees of HA with retrospective effect from 1 April 2024, the revised HA pay scales and pay ranges, and the proposed mechanism for consideration of special cases for APA back pay. Details were set out in the paper and the presentation slides distributed to Members.

Action by

**Membership of Guangdong-Hong Kong-Macao Greater Bay Area
Advisory Committee
(Restricted AOM Paper No.1966)**
(without presentation)

7. Members approved the re-appointment of seven co-opted members of the Guangdong-Hong Kong-Macao Greater Bay Area Advisory Committee, including Dr the Hon Eliza CHAN Ching-har, GBS, JP (陳清霞女士), Dr the Hon KO Wing-man, GBS, JP (高永文醫生), Mrs Ann KUNG YEUNG Yun-chi, BBS, JP (龔楊恩慈女士), Dr the Hon David LAM Tzit-Yuen (林哲玄醫生); Mr Antony LEUNG Kam-chung, GBS, JP (梁錦松先生); Dr PANG Yiu-kai, GBS, JP (彭耀佳先生); and Prof Anthony WU Ting-yuk, GBS, JP (胡定旭教授) upon expiry of their current term for a term of two years from 1 September 2024 to 31 August 2026.

**Membership of The Hong Kong Children's Hospital Charitable
Foundation
(Restricted AOM Paper No.1967)**
(without presentation)

8. Members approved :
- (a) the appointment of Mrs Ann KUNG YEUNG Yun-chi, BBS, JP (龔楊恩慈女士), currently Chairlady of the Hospital Governing Committee (HGC) of Hong Kong Children's Hospital (HKCH), vice the retirement of Mr John LEE Luen-wai, as the Chairman of the Board of Trustees of HKCH Charitable Foundation (HKCHCF) for a term of three years with effect from the date of HA Board's approval or until cessation of her membership in the HGC of HKCH, whichever was the earlier; and
 - (b) the appointment of Dr Ricky CHAN Wai-keung (陳偉強醫生), Ms Winnie CHIU Wing-kwan, BBS, JP (邱詠筠女士) and Mr William LO Chi-chung (羅志聰先生), currently HGC Members of HKCH, vice the retirement of Mrs Nina LAM Yuen-bing, Mr Patrick MA Ching-hang and Prof Grace TANG Wai-king, as Trustees of HKCHCF for a term of three years with effect from the date of HA Board's approval or until cessation of their membership in the HGC of HKCH, whichever was the earlier.

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9. Members also authorised the Chairman, the Chief Executive and any one Member of the HA Board to fix the seal of HA and authenticate the fixing of the seal for executing the Deed for effecting the approved membership changes.

(Post-meeting note : A declaration was received by the Board Secretary on 8 August 2024 from the Hon Duncan CHIU, pointing out that Ms Winnie CHIU Wing-kwan was his niece and he would like to abstain from the approval of her appointment as a Trustee of HKCHCF. The HA Chairman considered that since the appointment proposal was duly considered and proposed by the HGC of HKCH and the decision by the Board was collective, the declaration received from the Hon Chiu would not cause impact on the proposed appointment approved by the Board.)

2023/24 Audited Accounts of Head 708 Subhead 8083MM – One-off Grant to the Hospital Authority for Minor Works Projects Funded under Capital Works Reserve Fund
(Restricted AOM Paper No.1968)
(without presentation)

10. Members approved the 2023/24 Audited Accounts for Head 708 Subhead 8083MM – One-off Grant to HA for Minor Works Projects Funded under Capital Works Reserve Fund (CWRP) at Annex 1 to the paper.

Progress Update and Allocation of Funding for Minor Works Projects under Capital Works Reserve Fund Head 708 Subheads 8083MM/ 8096MM
(Restricted AOM Paper No.1969)

(Members noted the progress of minor works projects (capped at \$75 million each) of HA funded under the one-off grant of \$13 billion under the CWRP Head 708 Subhead 8083MM; and approved the proposed allocation of funding for minor works projects in 2024/25 under the remaining fund of Subhead 8083MM and the new grant under Subhead 8096MM. The detailed deliberations were separately recorded in paragraphs 11 to 13.)

Proposed Mechanism for Recommending Experienced Non-locally Trained Doctors to Receive a More Attractive Employment Package in the Hospital Authority
(Restricted AOM Paper No.1970)

(The subject was discussed and Members approved the proposal of setting up a Special Panel to assess and consider offering a more attractive employment package for non-locally trained doctors possessing niche talents for supporting service development in HA, who are unlikely to

Action by

attain qualification as Fellow of the Hong Kong Academy of Medicine (FHKAM) or be considered as FHKAM-equivalent, and the proposed recommendation mechanism. The detailed deliberations were separately recorded in paragraphs 14 to 22.)

**Progress Update on Engagement of Additional Service Providers for Hospital Authority Mandatory Provident Fund Scheme
(Confidential AOM Paper No.1971)**

(Members noted the progress update on the engagement of additional service providers for the HA Mandatory Provident Fund Scheme and supported the proposed tendering arrangements. The detailed deliberations were separately recorded in paragraphs 23 to 26.)

**Progress Reports of Committees of the Hospital Authority Board
(Restricted AOM Paper No.1972)**

(without presentation)

27. Members noted the key agenda items discussed by the Information Technology Services Committee, Executive Committee (EC) and Human Resources Committee in June and July 2024; and the detailed progress reports from the Main Tender Board, Supporting Services Development Committee, Medical Services Development Committee, EC, Audit and Risk Committee and Public Complaints Committee in May and June 2024 as set out in the paper.

Any Other Business

Senior Executive Appointments

28. Members noted the following appointments:

- (a) Mr Matthew YAU Wai-kuen (邱偉權先生), previously Senior Manager (Capital Projects), as Chief Project Manager of Development & Works Division (DWD) with effect from 3 July 2024; and
- (b) Mr Stephen HO Yau-kuen (何有權先生), currently Senior Manager (Chinese Medicine Hospital Project Office) (seconded to the Health Bureau), as Chief Project Manager of DWD with effect from 26 August 2024.

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Celebration Event of the Founding of the People's Republic of China on 1 October

29. Members noted that, to celebrate the 75th anniversary of the Founding of the People's Republic of China on 1 October 2024, EC supported hosting a flag raising ceremony at the HA Building on 1 October 2024 at 10:30am. Board Members, HGC Chairmen, and senior management staff from HAHO, Clusters and hospitals would be invited to participate in this important celebration event. Press release would be issued and photos of the event would be uploaded to social media platforms. Formal invitation would be sent out to Members in due course, and Members were encouraged to actively participate in the event.

Date of Next Meeting

30. The next AOM was scheduled for Thursday, 26 September 2024 at 2:30 pm in the Conference Hall, HA Building. There would be no AOM on the reserved date of 22 August 2024.

31. There being no other business, the meeting was adjourned at 3:15 pm.

Hospital Authority
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31 July 2024