



**Minutes of Hospital Authority
Administrative & Operational Meeting
held on Thursday 27 June 2024 at 2:30 pm
in Conference Hall, 2/F, HA Building, 147B Argyle Street, Kowloon**

Present :	Mr Henry FAN Hung-ling, SBS, JP	(Chairman)
	Mr Thomas CHAN Chung-ching, JP Permanent Secretary for Health	(via web conference)
	Prof CHAN Wai-yee	
	Mr CHAN Wing-kai	(via web conference)
	Ms Margaret CHENG Wai-ching, JP	(via web conference)
	Dr Amy CHIU Pui-yin, JP Representing Director of Health	(via web conference)
	Mr Ambrose HO, SBS, SC, JP	(via web conference)
	Ms Maisy HO Chiu-ha, BBS, JP	(via web conference)
	Ms Mary HUEN Wai-yi, JP	(via web conference)
	Mr JAT Sew-tong, SBS, SC, JP	(via web conference)
	Dr Tony KO Pat-sing, JP Chief Executive	
	Mr Matthew KWOK Pui-ho	(via web conference)
	Mrs Sylvia LAM YU Ka-wai, SBS	
	Prof David SHUM Ho-keung	(via web conference)
	Prof Agnes TIWARI Fung-yee	(via web conference)
	Mr Philip TSAI Wing-chung, BBS, JP	
	Dr Thomas TSANG Ho-fai, BBS	(via web conference)
	Mr WAN Man-yee, BBS, JP	

Miss Pinky WONG Nga-ping (via web conference)
Representing Deputy Secretary for Financial
Services and the Treasury (Treasury)1

Ir Billy WONG Wing-hoo, BBS, JP (via web conference)

Mr Andy LAU (Secretary)
Head of Corporate Services

Absent with : Mr Lawrence CHAN Man-yiu
apology

(*Out of The Hon Duncan CHIU
Hong Kong)

* Prof Philip CHIU Wai-yan

* Ms Anita FUNG Yuen-mei, BBS, JP

* Prof LAU Chak-sing, BBS, JP

Mr Henry TONG Sau-chai, BBS, MH, JP

* Mr Anthony TSANG Hin-fun

* Prof ZHANG Zhang-jin

In attendance : Ms Anita CHAN
Director (Finance)

Dr N T CHEUNG (via web conference)
Head of Information Technology and Health
Informatics

Dr W K CHING
Director (Strategy and Planning)

Dr K L CHUNG (via web conference)
Cluster Chief Executive (New Territories East)

Dr C B LAW (via web conference)
Cluster Chief Executive (Kowloon West)

Dr Theresa LI (via web conference)
Cluster Chief Executive (Hong Kong West)

Ir Kelvin LO
Director (Development & Works)

Mr David MAK
Head of Human Resources

Dr Loletta SO, MH
Cluster Chief Executive (Hong Kong East) *(via web conference)*

Dr Simon TANG
Director (Cluster Services)

Dr Chris TSANG
Representing Cluster Chief Executive
(Kowloon Central)

Dr Michael WONG
Director (Quality and Safety)

Dr WONG Yiu-chung
Cluster Chief Executive (New Territories West) *(via web conference)*

Dr Deacons YEUNG
Cluster Chief Executive (Kowloon East) *(via web conference)*

Mr Frankie YIP
Chief Manager (Corporate Communication)

Dr Gladys KWAN
Chief Manager (Medical Grade)
[For discussion of AOM Paper No. 1962]

Dr Larry LEE
Chief Manager (Cluster Performance)
[For discussion of AOM Paper No. 1963]

Mr Simon CHENG
Chief Manager (Staff Development & Wellbeing)
[For report on Senior Executive Appointments under Any Other Business]

Ms Michele LIU
Senior Manager (Boards & Support)

Ms Joanna KOO
Manager (Boards & Support)

In attendance :
(Attachees of
the Corporate
Exposure
Programme)

Dr H M HUI
Associate Consultant (Psychology), Pamela Youde Nethersole Eastern
Hospital

Dr KWONG Po-yin
Associate Consultant (Accident & Emergency Department), United
Christian Hospital

Mr M H LEUNG
Senior Radiographer, Tuen Mun Hospital

Mr Danny NG
Systems Manager (Technical Infrastructure Services), Information
Technology and Health Informatics Division, Head Office

Dr Eleanor WEN
Associate Consultant (Orthopaedics & Traumatology), Tuen Mun Hospital

Ms Sue WONG
Senior Physiotherapist, Haven of Hope Hospital

Welcome Remarks

The Chairman welcomed the six sit-in colleagues, who were attachees from the Medical, Allied Health and Administrative disciplines under the Corporate Exposure Programme of the Hospital Authority (HA) Head Office (HO).

Declaration of Interest

2. The Chairman invited Members to declare conflict of interest, if any, arising from the agenda items of, or discussion at, the meeting. There was no declaration from Members.

Confirmation of Minutes

3. The draft minutes of the last Administrative & Operational Meeting (AOM) held on 30 May 2024 were confirmed without amendment.

Matters Arising

Membership of Hospital Governing Committee
(Paragraphs 18-20 of the minutes of the meeting on 29 February 2024, paragraphs 6-7 of the minutes of the meeting on 21 March 2024 and paragraphs 5-6 of the minutes of the meeting on 25 April 2024)

4. Ms Michele LIU reported that following the Board's approval in February to April 2024 of the appointments / re-appointments to various Hospital Governing Committees (HGCs) for the membership term commencing on 1 April 2024, a new nomination was received from the New Territories West Cluster to fill a vacancy arising from the passing of late Mr Charlie YIP, HGC Member of Pok Oi Hospital (POH).

5. Members approved the appointment of Mr Donald MAN Ka-ho, JP (文嘉豪先生) as Member of the HGC of POH with effect from the date of the approval of the Board to 31 March 2025 in line with the progressive terms of appointment under the six-year rule.

2023/24 Audited Accounts of the Community Care Fund Medical Assistance Programmes

(Restricted AOM Paper No.1960)

(without presentation)

6. Members approved the draft audited accounts of the three Community Care Fund (CCF) Medical Assistance Programmes for the financial year ended 31 March 2024 as endorsed by the HA CCF

Action by

Administration Committee and the Finance Committee (FC) via circulation on 20 May 2024 and 29 May 2024 respectively. Details were set out in the paper distributed to Members.

**Membership of the North District Hospital Charitable Foundation
(Restricted AOM Paper No.1961)**
(without presentation)

7. Members approved the appointment of Dr SO Wing-yee (蘇詠儀醫生), currently Hospital Chief Executive (HCE) of North District Hospital (NDH), as Trustee of NDH Charitable Foundation, vice Dr David SUN Tin-fung, with effect from the date of the HA Board's approval until she ceased to be HCE of NDH. The remaining vacancy arising from the passing of late Mr Charlie YIP would be filled when suitable personnel was identified.

8. Members also authorised the Chairman, the Chief Executive and any one Member of the HA Board to fix the seal of HA and authenticate the fixing of the seal for executing the Deed for effecting the approved membership changes. Details were set out in the paper distributed to Members.

**Progress Update on Recruitment of Non-Locally Trained Healthcare Professionals
(Confidential AOM Paper No.1962)**

(The subject was discussed and Members noted the latest progress of recruitment of non-locally trained doctors and healthcare talent exchange initiatives. The detailed deliberations were separately recorded in paragraphs 9 to 14.)

**Report on Key Performance Indicators
(AOM Paper No.1963)**

(Members noted the quarterly report on Key Performance Indicators (KPIs) of HA, covering KPIs of clinical services, human resources and financial performance for the period ended March 2024. Key highlights were summarised in paragraphs 15 to 16.

The Report on KPIs is available at
<https://www.ha.org.hk/haho/ho/ca/AOM-P1963.pdf>.)

**Progress Reports of Committees of the Hospital Authority Board
(Restricted AOM Paper No.1964)**

(without presentation)

17. Members noted the key agenda items discussed by the Main Tender Board (MTB) at its mid-year briefing, Supporting Services Development Committee, MSDC, Executive Committee (EC) and Audit and Risk Committee in late May and June 2024; and the detailed progress reports from EC, HRC, Development and Works Committee and MTB in May and early June 2024 as set out in the paper.

Any Other Business

Senior Executive Appointments

18. Members noted the following appointments:

- (a) Dr Catherine CHONG Shiu-yin (莊紹賢醫生), currently Senior Manager (Medical Grade), as Chief Manager (Medical Grade) with effect from 15 July 2024; and
- (b) Ms LOW Looi-looi (劉蕾蕾女士), currently Senior Manager (Strategy & Service Planning), as Principal Executive Officer (Primary Healthcare Office) with effect from 8 July 2024.

Visits to the Chinese University of Hong Kong (CUHK) InnoHK Centres and Healthcare Facilities in Guangzhou and Shenzhen

19. The Chairman informed Members of and encouraged their participation in the upcoming visits to CUHK InnoHK Centres on 13 August 2024 and healthcare facilities in Guangzhou and Shenzhen on 16 to 17 August 2024. The Secretariat would provide programme details in due course to Members who had confirmed their availability.

Date of Next Meeting

20. The next AOM was scheduled for Thursday, 18 July 2024 at 2:30 pm in the Conference Hall, HA Building.

21. There being no other business, the meeting was adjourned at 3:00pm.