



**Minutes of Hospital Authority  
Administrative & Operational Meeting  
held on Thursday 30 May 2024 at 2:30 pm  
in Conference Hall, 2/F, HA Building, 147B Argyle Street, Kowloon**

Present : Mr Henry FAN Hung-ling, SBS, JP (Chairman)

Mr Lawrence CHAN Man-yiu (via web conference)

Prof CHAN Wai-yee

Mr Ambrose HO, SBS, SC, JP (via web conference)

Ms Maisy HO Chiu-ha, BBS (via web conference)

Ms Mary HUEN Wai-yi, JP (via web conference)

Mr Sam HUI Chark-shum, JP (via web conference)  
Representing Permanent Secretary for Health

Mr JAT Sew-tong, SBS, SC, JP

Dr Tony KO Pat-sing, JP  
Chief Executive

Mr Matthew KWOK

Mrs Sylvia LAM YU Ka-wai, SBS

Dr Teresa LI Mun-pik, JP (via web conference)  
Representing Director of Health

Mr Aaron LIU Kong-cheung, JP (via web conference)  
Deputy Secretary for Financial Services and the  
Treasury (Treasury)1

Prof David SHUM Ho-keung (via web conference)

Mr Henry TONG Sau-chai, MH, JP (via web conference)

Mr Philip TSAI Wing-chung, BBS, JP

Dr Thomas TSANG Ho-fai, BBS

Mr WAN Man-ye, BBS, JP

Ir Billy WONG Wing-hoo, BBS, JP *(via web conference)*

Prof ZHANG Zhang-jin *(via web conference)*

Mr Andy LAU  
Head of Corporate Services *(Secretary)*

Absent with :  
apology  
(\*Out of  
Hong Kong)

Mr CHAN Wing-kai

Ms Margaret CHENG Wai-ching, JP

The Hon Duncan CHIU

\* Prof Philip CHIU Wai-yan

Ms Anita FUNG Yuen-mei, BBS, JP

Prof LAU Chak-sing, BBS, JP

Prof Agnes TIWARI Fung-ye

\* Mr Anthony TSANG Hin-fun

In attendance :

Mr Kevin CAI  
Representing Head of Information Technology  
and Health Informatics

Mr Alvin CHAN  
Deputising Director (Finance)

Dr Eric CHEUNG  
Cluster Chief Executive (Kowloon Central) *(via web conference)*

Dr W K CHING  
Director (Strategy and Planning)

Dr K L CHUNG  
Cluster Chief Executive (New Territories East) *(via web conference)*

Dr KUNG Shu-wing  
Representing Cluster Chief Executive  
(Kowloon East) *(via web conference)*

Dr Theresa LI  
Cluster Chief Executive (Hong Kong West) *(via web conference)*

Ir Kelvin LO  
Director (Development & Works)

Mr David MAK  
Head of Human Resources

Mr Jeremiah NG  
Chief Internal Auditor

Dr Desmond NGUYEN  
Deputising Cluster Chief Executive (Kowloon West)

Dr Loletta SO  
Cluster Chief Executive (Hong Kong East) *(via web conference)*

Dr Simon TANG  
Director (Cluster Services)

Dr Michael WONG  
Director (Quality and Safety)

Dr WONG Yiu-chung  
Cluster Chief Executive (New Territories West) *(via web conference)*

Mr K M YIU  
Deputising Chief Manager (Corporate Communication)

Ms Sally CHOY  
Deputising Chief Manager (Cluster Performance)  
[For discussion of AOM Paper No. 1957]

Mr Simon CHENG  
Chief Manager (Staff Development & Wellbeing)  
[For discussion of AOM Paper No. 1958 and report on Senior Executive Appointments under Any Other Business]

Ms Natalia LI  
Chief Manager (Boards & General)

Ms Michele LIU  
Senior Manager (Boards & Support)

Ms Joanna KOO  
Manager (Boards & Support)

In attendance : Ms Cheryl CHENG  
(Attachees of Nurse Consultant (Rheumatology), Queen Elizabeth Hospital  
the Corporate  
Exposure Ms Hannah KU  
Programme) Senior Occupational Therapist, Yan Chai Hospital

Ms H C MOW  
Nurse Consultant (Cardiac Care), Tuen Mun Hospital

Ms Betty TANG  
Senior Occupational Therapist, Kwai Chung Hospital

Dr Eleanor WEN  
Associate Consultant (Orthopaedics & Traumatology), Tuen Mun Hospital

Ms Winnie WONG  
Health Informatician (Public Health & Information Service), Information  
Technology and Health Informatics Division, Head Office

**Action by**

**Welcome Remarks**

The Chairman welcomed the six sit-in colleagues, who were attachees from the Medical, Nursing, Allied Health and Administrative disciplines under the Corporate Exposure Programme of the Hospital Authority (HA) Head Office (HO).

**Declaration of Interest**

2. The Chairman invited Members to declare conflict of interest, if any, arising from the agenda items of, or discussion at, the meeting. There was no declaration from Members.

**Confirmation of Minutes**

3. The draft minutes of the last Administrative & Operational Meeting (AOM) held on 25 April 2024 were confirmed without amendment.

**Matters Arising**

4. There was no outstanding item arising from the minutes of the last meeting.

**Membership of The Princess Margaret Hospital Charitable Trust  
(Restricted AOM Paper No.1954)**

(without presentation)

5. Members approved :

- (a) the appointment of The Honourable Duncan CHIU (邱達根先生), currently Chairman of the Hospital Governing Committee (HGC) of Kwai Chung Hospital (KCH) and Princess Margaret Hospital (PMH), as the Chairman of the Board of Trustees of PMH Charitable Trust (PMHCT), vice the retirement of Mr Jason YEUNG Chi-wai, for a term of three years with effect from the date of the HA Board's approval or until cessation of his membership in the HGC of KCH & PMH, whichever was the earlier; and
- (b) the reappointment of Mr Kenny CHAN Ngai-sang (陳毅生先生) as Trustee of PMHCT for a term of three years with effect from 24 June 2024 or until cessation of his membership in the HGC of KCH & PMH, whichever was the earlier.

**Action by**

6. Members also authorised the HA Chairman, the Chief Executive (CE) and any one member of HA Board to fix the seal of HA and authenticate the fixing of the seal for executing the Deed for effecting the approved membership change.

**Board Resolutions for Custody Service Arrangement  
(Restricted AOM Paper No.1955)**

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(without presentation)

7. Members approved the adoption of the resolution for authorising the Chairman or CE of HA to execute documentation in relation to the custody services provided by the Bank of Communications (Hong Kong) Limited and the Citibank, N.A. Hong Kong Branch. Details were set out in the paper distributed to Members.

**Annual Update on the Progress of Action Plan to Implement  
Recommendations of the Review Committee on Medical Equipment  
and Facility Maintenance  
(Restricted AOM Paper No.1956)**

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(The subject was discussed and Members noted the annual update on the progress of action plan to implement recommendations of the Review Committee on Medical Equipment and Facility Maintenance set up by HA. The detailed deliberations were separately recorded in paragraphs 8 to 12.)

**Annual Summary Report on Commissioning of Medical Services in  
Completed Hospital Projects  
(Restricted AOM Paper No.1957)**

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(The subject was discussed and Members noted the annual summary report on the progress of the commissioning of medical services, as of 31 March 2024, in completed hospital projects in HA. The detailed deliberations were separately recorded in paragraphs 13 to 17.)

**HA Focused Staff Survey 2024  
(Confidential AOM Paper No.1958)**

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(The subject was discussed and Members noted (a) the key findings of the HA Focused Staff Survey (FSS) conducted in March 2024, which was targeted at the supporting staff at entry rank for tapping their intelligence and deriving feasible measures on staff retention; and (b) the proposed follow-up actions on the key issues identified in the FSS. The detailed deliberations were separately recorded in paragraphs 18 to 29.)

**Progress Reports of Committees of the Hospital Authority Board  
(Restricted AOM Paper No.1959)**

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(without presentation)

30. Members noted the key agenda items discussed by the Executive Committee (EC) and Human Resources Committee in May 2024; and the detailed progress reports from EC, Development and Works Committee, Main Tender Board and Medical Services Development Committee in April 2024.

**Any Other Business**

**Senior Executive Appointments**

31. Members noted the following appointments:

- (a) Dr SO Wing-yee (蘇詠儀醫生), currently Hospital Chief Executive of Bradbury Hospice, Cheshire Home, Shatin and Shatin Hospital, as Hospital Chief Executive of North District Hospital with effect from 31 May 2024;
- (b) Mr Michael FUNG Tat-shing (馮達成先生), previously Chief Information Officer in the Chinese University of Hong Kong Medical Centre, as Chief Systems Manager (eHealth+ Programme) with effect from 13 May 2024; and
- (c) Ms Virginia LEUNG Yuk-chun (梁玉珍女士), previously Senior Manager (Chinese Medicine Hospital Project Office) (seconded to the Health Bureau), as Principal Executive Officer of Strategic Purchasing Office (secondment to the Health Bureau) and Deputising Principal Executive Officer (Chinese Medicine Hospital Project Office) with effect from 13 May 2024.

**Date of Next Meeting**

32. The next AOM was scheduled for Thursday, 27 June 2024 at 2:30 pm in the Conference Hall, HA Building.

33. There being no other business, the meeting was adjourned at 3:30pm.