



**Minutes of Hospital Authority  
Administrative & Operational Meeting  
held on Thursday 21 March 2024 at 2:30 pm  
in Conference Hall, 2/F, HA Building, 147B Argyle Street, Kowloon**

Present :

Mr Henry FAN Hung-ling, SBS, JP (Chairman)

Mr Thomas CHAN Chung-ching, JP  
Permanent Secretary for Health

Mr Lawrence CHAN Man-yiu (via web conference)

Prof CHAN Wai-yee

Mr CHAN Wing-kai (via web conference)

Ms Margaret CHENG Wai-ching, JP (via web conference)

Ms Anita FUNG Yuen-mei, BBS, JP (via web conference)

Ms Maisy HO Chiu-ha, BBS (via web conference)

Mr JAT Sew-tong, SBS, SC, JP

Dr Tony KO Pat-sing, JP  
Chief Executive

Prof LAU Chak-sing, BBS, JP

Dr LEUNG Wing-cheong

Dr Teresa LI Mun-pik, JP (via web conference)  
Representing Director of Health

Mr Aaron LIU Kong-cheung, JP (via web conference)  
Deputy Secretary for Financial Services  
and the Treasury (Treasury)<sup>1</sup>

Prof David SHUM Ho-keung

Prof Agnes TIWARI Fung-yee (via web conference)

Mr Henry TONG Sau-chai, MH, JP

Mr Philip TSAI Wing-chung, BBS, JP

Mr Anthony TSANG Hin-fun *(via web conference)*

Dr Thomas TSANG Ho-fai, BBS *(via web conference)*

Mr WAN Man-ye, BBS, JP

Ir Billy WONG Wing-hoo, BBS, JP *(via web conference)*

Mr Andy LAU  
Head of Corporate Services (Secretary)

Absent with :  
apology  
(\*Out of  
Hong Kong)

The Hon Duncan CHIU

Prof Philip CHIU Wai-yan

Mr Ambrose HO, SBS, SC, JP

Ms Mary HUEN Wai-yi, JP

Mrs Sylvia LAM YU Ka-wai, SBS

In attendance :

Ms Anita CHAN  
Director (Finance)

Dr N T CHEUNG  
Head of Information Technology and Health  
Informatics

Dr K L CHUNG *(via web conference)*  
Cluster Chief Executive (New Territories East)

Dr K H LAU  
Deputising Cluster Chief Executive (Hong  
Kong East)

Dr Linda LEUNG  
Deputising Director (Strategy and Planning)

Ir Kelvin LO  
Director (Development & Works)

Mr David MAK  
Head of Human Resources

Mr Jeremiah NG  
Chief Internal Auditor

Dr Desmond NGUYEN  
Deputising Cluster Chief Executive (Kowloon  
West)

Dr Simon TANG  
Director (Cluster Services)

Dr Chris TSANG *(via web conference)*  
Representing Cluster Chief Executive  
(Kowloon Central)

Dr S H TSUI *(via web conference)*  
Deputising Cluster Chief Executive (Hong  
Kong West)

Dr Michael WONG  
Director (Quality and Safety)

Dr WONG Yiu-chung *(via web conference)*  
Cluster Chief Executive (New Territories West)

Dr Deacons YEUNG *(via web conference)*  
Cluster Chief Executive (Kowloon East)

Mr Frankie YIP  
Chief Manager (Corporate Communication)

Mr Ambrose LAU  
Chief Manager (HR Policy & System)  
[For discussion of AOM Papers No. 1943 and 1945]

Ms Connie WONG  
Chief Manager (Budget Planning & Costing)  
[For discussion of AOM Paper No. 1944]

Mr Alvin CHAN  
Chief Manager (Financial Control & Operation)  
[For discussion of AOM Paper No. 1945]

Dr Gladys KWAN  
Chief Manager (Medical Grade)  
[For discussion of AOM Paper No. 1946]

Dr Venus SIU  
Chief Manager (Clinical Effectiveness & Technology Management)  
[For discussion of AOM Papers No. 1947 and 1948]

Mr Dennis LEE  
Senior Systems Manager (AIS)  
[For discussion of AOM Paper No. 1948]

Ms Natalia LI  
Chief Manager (Boards & General)

Ms Michele LIU  
Senior Manager (Boards & Support)

Ms Joanna KOO  
Manager (Boards & Support)

In attendance :  
(Attachees of  
the Corporate  
Exposure  
Programme)

Dr Dicken CHAN  
Associate Consultant, Ap Lei Chau General Out-patient Clinic

Dr Eleanor LEE  
Deputy Hospital Coordinator (Quality & Safety) / Consultant (Medicine),  
North District Hospital

Ms TSANG Chi-shan  
Department Manager (Orthoptics), Hong Kong Eye Hospital

**Vote of Thanks**

The Chairman thanked Dr LEUNG Wing-cheong, who would retire from the Hospital Authority (HA) Board on 1 April 2024, for his tremendous contributions to the Board in the past three years.

**Welcome Remarks**

2. The Chairman extended a warm welcome to Ir Kelvin LO, the newly appointed Director (Development and Works) of HA, for joining the Administrative & Operational Meeting (AOM). He also welcomed the three sit-in colleagues, who were attachees from the Medical and Allied Health Grades under the Corporate Exposure Programme of the HA Head Office (HO).

**Declaration of Interest**

3. The Chairman invited Members to declare conflict of interest, if any, arising from the agenda items of, or discussion at, the meeting. There was no declaration from Members.

**Confirmation of Minutes**

4. The draft minutes of the last AOM held on 29 February 2024 were confirmed without amendment.

**Matters Arising**

**Circulation of Paper**

5. It was reported that AOM Paper No. 1938 on “Report on Key Performance Indicators” was circulated to Members for information on 12 March 2024.

Membership of Hospital Governing Committees and Membership of Regional Advisory Committees  
(Paragraphs 18-23 of the minutes of the meeting on 29 February 2024)

6. Ms Natalia LI reported that following the Board’s approval on 29 February 2024 of the appointments / re-appointments to various Hospital Governing Committees (HGCs) and Regional Advisory Committees (RACs) for the membership term commencing on 1 April 2024, outstanding nominations were received from (a) respective parent bodies for three HGCs and (b) six HGCs (with change of chairmanship / membership turnover) for RACs were received.

**Action by**

7. Members approved the following new appointments / re-appointments to the respective HGCs and RACs :

HGCs of Kwong Wah Hospital & Tung Wah Group of Hospitals (TWGHs) Wong Tai Sin Hospital, and Tung Wah Hospital & Tung Wah East Hospital & TWGHs Fung Yiu King Hospital  
(one-year appointment term from 1 April 2024)

(a) Appointment of :

- (i) Ms Mandy TANG Ming-wai (鄧明慧女士) as Chairman;
  - (ii) Mr Herman WAI Ho-man (韋浩文先生) as member;
  - (iii) Mr Jason Joseph LEE Kwong-yeek (李曠怡先生) as member;
- and

(b) Re-appointment of the following nine members :

- (i) Ms Crystal CHOI Ka-yeek (蔡加怡女士);
- (ii) Mr Orlando HO Yau-kai (何猷啟先生);
- (iii) Mr Philip MA Ching-yeung (馬清揚先生);
- (iv) Ms Ginny MAN (文穎怡女士);
- (v) Mr Jonathan NG (伍怡先生);
- (vi) Mr Albert SU Yau-on (蘇祐安先生);
- (vii) Mr Kazaf TAM Chun-kwok (譚鎮國先生);
- (viii) Mr York TSENG Hing-yip (曾慶業先生); and
- (ix) Dr Ken TSOI Wing-sing (蔡榮星博士)

HGC of Pok Oi Hospital

(one-year appointment term from 1 April 2024)

(a) Appointment of :

- (i) Mr Danny CHAU Chun-tat (周駿達先生) as Chairman;
- (ii) Mr CHAN Shou-ming (陳首銘博士) as member;
- (iii) Mr Simon TSO (曹思豪先生) as member;
- (iv) Mr PANG Siu-hin (彭少衍先生) as member; and

(b) Re-appointment of the following four members :

- (i) Dr CHAN Kwok-ki (陳國基博士);
- (ii) Dr Lily CHAN LI Lei (陳李妮博士);
- (iii) Ms HUANG Xiao-jun (黃曉君女士); and
- (iv) Mrs Winnie TAM KEUNG May-chu (譚姜美珠女士)

**Action by**

**Hong Kong RAC (HKRAC), Kowloon RAC (KRAC) and New Territories RAC (NTRAC)**

- (a) Appointment of the following members for a term of one year from 1 April 2024 or until cessation of their membership in the respective HGCs:
- (i) Mr York TSENG Hing-yip (曾慶業先生) – HKRAC;
  - (ii) Mr Orlando HO Yau-kai (何猷啟先生) – KRAC;
  - (iii) Mr William LO Chi-chung (羅志聰先生) – KRAC;
  - (iv) Ms Carmen FUNG Ka-man (馮嘉文女士) – KRAC;
  - (v) Dr Ben FONG Yuk-fai (方玉輝醫生) – NTRAC; and
- (b) Re-appointment of Mr Henry TONG Sau-chai (湯修齊先生) as member of NTRAC for a term of one year from 1 April 2024 or until cessation of his chairmanship in the HGC of Tin Shui Wai Hospital.

**Membership of Main Tender Board  
(Restricted AOM Paper No.1939)**

(without presentation)

8. Members approved the co-opted appointment of Mr David WONG Tat-kee (黃達琪先生) and re-appointment of Mr Alec TONG Chi-chiu (湯志超先生) to the Main Tender Board (MTB) for the membership term commencing on 1 April 2024 for two years, or until their membership in the Cluster Tender Board or HGC of the respective clusters ceased, whichever was the earlier.

**Membership of the Queen Elizabeth Hospital Charitable Trust  
(Restricted AOM Paper No.1940)**

(without presentation)

9. Members approved the appointment of Dr Peter LEE Kwok-wah (李國華博士) as Trustee of the Queen Elizabeth Hospital (QEH) Charitable Trust (QEHCT) as External Member for a term of three years with effect from 1 April 2024; and the appointment of Ms Nikki NG Mien-hua (黃敏華女士), currently HGC member of QEH, as Trustee of QEHCT for a term of three years with effect from 1 April 2024 or until cessation of her membership in the HGC of QEH, whichever was the earlier.

10. The Board also authorised the Chairman, the Chief Executive (CE) and any one member of the Board to fix the seal of HA and authenticate the fixing of the seal for executing the Trust Deed for effecting this membership change.

**Forecast of Agenda Items for the Hospital Authority Administrative and Operational Meetings and Open Board Meetings in 2024/25 (Restricted AOM Paper No.1941)**

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(without presentation)

11. Members approved the proposed agenda forecast for the AOMs and Open Board Meetings (OBMs) in 2024/25 as respectively set out in Annexes 2 and 3 of the paper, on the understanding that changes and additions might be made to the planned agendas to incorporate contingency and urgent matters arising during the year. The Management would continue to seek the approval of the Executive Committee (EC) on the monthly meeting agendas of AOMs and quarterly meeting agendas of the OBMs.

**Report on Write-off / Waiver Cases (Over \$1 Million Each) (Restricted AOM Paper No.1942)**

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(without presentation)

(Members endorsed seven Non-eligible Persons waiver or write-off cases for the year from 1 January to 31 December 2023, as approved by HA CE; and noted the potential waiver and write-off cases of hospitalised patients as at 31 December 2023. The details were separately recorded in paragraph 12.)

**Proposed Introduction of Marriage Leave and Enhancement of Compassionate Leave for Hospital Authority Employees (Confidential AOM Paper No.1943)**

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(The subject was discussed and Members approved the proposed introduction of marriage leave and enhancement of compassionate leave for HA employees with effect from 1 April 2024, on the condition that brothers and sisters would be covered under the scope of immediate family members as in HA's prevailing practice. The detailed deliberations were separately recorded in paragraphs 13-16.)

**Proposed 2024/25 Hospital Authority Budget Plan (Confidential AOM Paper No.1944)**

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(Members approved the HA's proposed 2024/25 Budget Plan and the proposed 2024/25 budget allocation to the Clusters and the Head Office. The detailed deliberations were separately recorded in paragraphs 17-23.)

**Follow Up on the Restructuring of the Retirement Benefits Schemes of the Hospital Authority  
(Confidential AOM Paper No.1945)**

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(The subject was discussed and Members approved the proposal for restructuring of the retirement benefits schemes of HA. The detailed deliberations were separately recorded in paragraphs 24-29.)

*(Ms Anita FUNG joined the meeting at this juncture.)*

**Update on Recruitment and Proposed Refinement of Career Pathway for Non-Locally Trained Doctors  
(Confidential AOM Paper No.1946)**

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(The subject was discussed and Members noted the latest progress of recruitment of non-locally trained doctors (NLTDs) and healthcare talent exchange initiatives; and approved the proposed enhancements in recruitment and retention of NLTDs. The detailed deliberations were separately recorded in paragraphs 30-39.)

**Post-implementation Review for Special Scheme for Radiologists  
(Confidential AOM Paper No.1947)**

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(The subject was discussed and Members noted the findings of the post-implementation review for the Special Scheme for Radiologists and approved the proposed refinements with inclusion of quarterly monitoring of clusters' baseline throughputs in the proposed continuation of the Scheme in HA in 2024/25. The detailed deliberations were separately recorded in paragraphs 40-44.)

*(Ms Maisy HO left the meeting at this juncture.)*

**Updates on Hospital Authority Collaboration with Hong Kong Science and Technology Parks Corporation on Use of Health Data for Research and Development  
(Restricted AOM Paper No.1948)**

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(The subject was discussed and Members noted the progress of the collaboration between HA and Hong Kong Science and Technology Parks Corporation (HKSTP) on the use of health data for research and development; and the latest updates on the implementation of HA Self Service Data Platform in HKSTP. The detailed deliberations were separately recorded in paragraphs 45-49.)

**Progress Reports of Committees of the Hospital Authority Board  
(Restricted AOM Paper No.1949)**

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(without presentation)

50. Members noted the key agenda items discussed by the Information Technology Services Committee, EC, FC, HRC and FC and HRC at their joint meeting, in March 2024; and the detailed progress reports from the Development and Works Committee, EC, Medical Services Development Committee, Supporting Services Development Committee, Audit and Risk Committee and MTB in January and February 2024.

**Date of Next Meeting**

51. The next AOM was scheduled for Thursday, 25 April 2024 at **3:30 pm** in the Conference Hall, HA Building.

52. There being no other business, the meeting was adjourned at 4:15pm.

Hospital Authority  
AOM\MINUTES\268  
AL/NL/ML/gw  
8 April 2024