



**Minutes of Hospital Authority  
Administrative & Operational Meeting  
held on Thursday 17 November 2022 at 2:30 pm  
in Conference Hall, 2/F, HA Building, 147B Argyle Street, Kowloon**

Present :

Mr Henry FAN Hung-ling, SBS, JP	(Chairman)
Mr Thomas CHAN Chung-ching, JP Permanent Secretary for Health	(via web conference)
Prof Francis CHAN Ka-leung, SBS, JP	(via web conference)
Prof CHAN Wai-yee	(via web conference)
Mr CHAN Wing-kai	(via web conference)
Ms Margaret CHENG Wai-ching, JP	(via web conference)
The Hon Duncan CHIU	(via web conference)
Mr David FONG Man-hung, BBS, JP	(via web conference)
Ms Maisy HO Chiu-ha, BBS	(via web conference)
Ms Mary HUEN Wai-yi, JP	(via web conference)
Dr Tony KO Pat-sing, JP Chief Executive	
Mrs Ann KUNG YEUNG Yun-chi, BBS, JP	
Mr Daniel LAM Chun, SBS, JP	
Mr Franklin LAM Fan-keung, BBS	(via web conference)
Ms Lisa LAU Man-man, BBS, MH, JP	
Dr LEUNG Wing-cheong	(via web conference)
Dr Teresa LI Representing Director of Health	(via web conference)

Mr Aaron LIU Kong-cheung, JP *(via web conference)*  
Deputy Secretary for Financial Services and the  
Treasury (Treasury)1

Prof Agnes TIWARI Fung-yee *(via web conference)*

Mr Philip TSAI Wing-chung, BBS, JP

Dr Thomas TSANG Ho-fai *(via web conference)*

Mr WAN Man-yee, BBS, JP

Ir Billy WONG Wing-hoo, BBS, JP *(via web conference)*

Mr Andy LAU *(Secretary)*  
Head of Corporate Services

Absent with :  
apology  
(\*Out of  
Hong Kong)

Mr Ambrose HO, SBS, JP

Prof LAU Chak-sing, BBS, JP

Prof David SHUM Ho-keung

In attendance :

Ms Anita CHAN  
Director (Finance)

Dr Eric CHEUNG *(via web conference)*  
Cluster Chief Executive (Kowloon Central)

Dr N T CHEUNG  
Head of Information Technology and Health  
Informatics

Dr W K CHING  
Director (Strategy and Planning)

Dr K L CHUNG  
Director (Quality and Safety)

Dr C B LAW *(via web conference)*  
Cluster Chief Executive (Kowloon West)

Dr Theresa LI *(via web conference)*  
Cluster Chief Executive (Hong Kong West)

Mr David MAK  
Head of Human Resources

Dr N C SIN *(via web conference)*  
Deputising Cluster Chief Executive (New Territories East)

Dr Loletta SO *(via web conference)*  
Cluster Chief Executive (Hong Kong East)

Dr M L TSE *(via web conference)*  
Representing Cluster Chief Executive  
(Kowloon East)

Dr Michael WONG  
Representing Director (Cluster Services)

Dr WONG Yiu-chung *(via web conference)*  
Cluster Chief Executive (New Territories West)

Mr Jeremiah NG *(via web conference)*  
Chief Internal Auditor

Mr Frankie YIP *(via web conference)*  
Chief Manager (Corporate Communication)

Ms Amy CHOW  
Chief (Mainland and International Affairs and Donation Management)  
[For discussion of Matters Arising – Membership of the Guangdong-Hong Kong-Macao Greater Bay Area Advisory Committee and Public Complaints Committee]

Ms Fion LEE  
Chief Manager (Patient Relations and Engagement)  
[For discussion of Matters Arising – Membership of the Guangdong-Hong Kong-Macao Greater Bay Area Advisory Committee and Public Complaints Committee]

Ms Mary YUNG  
Chief Manager (Treasury, Insurance and Revenue Management)  
[For discussion of Matters Arising – Enhancement to Home Loan Interest Subsidy Scheme – Update on the Pricing Terms for Sale of Staff Loans to Hong Kong Mortgage Corporation Limited]

Ms Wincy WONG  
Chief Manager (HR Policy & System)  
[For discussion of AOM Paper No. 1806]

Mr Daniel LO  
Chief Manager (Allied Health)  
[For discussion of AOM Papers No. 1808 and No. 1811]

Mr Andrew WONG  
Chief Manager (Capital Planning)  
[For discussion of AOM Paper No. 1812]

Dr Raymond LAI  
Chief Infection Control Officer  
[For discussion of “Updates on COVID-19”]

Ms Justina LAM  
Senior Manager (Staff Communication & Corporate Human Resources)  
[For report on Senior Executive Appointments under Any Other  
Business]

Ms Natalia LI  
Chief Manager (Boards & General)

Ms Phoebe LEUNG  
Senior Manager (Boards & Support)

Ms Joanna KOO  
Manager (Boards & Support)

In attendance : Ms Ivy CHENG  
(Attachees of Systems Manager, Business Information Systems Team 3,  
the Corporate Information Technology and Health Informatics Division, Head  
Exposure Office  
Programme)

Ms Iky CHIN  
Senior Finance Manager (Manpower Planning & Payroll), Tuen  
Mun Hospital

Ms Vivian LI  
Department Manager (Physiotherapy), Physiotherapy Department,  
Yan Chai Hospital

Ms Panmi LO  
Senior Occupational Therapist, Occupational Therapy  
Department, Castle Peak Hospital

Ms Rita NG  
Senior Occupational Therapist, Occupational Therapy  
Department, Kwai Chung Hospital

Mr Howard WONG  
Senior Pharmacist, Clinical and Administration Section,  
Department of Pharmacy, Queen Mary Hospital

**Vote of Thanks**

The Chairman thanked Mrs Ann KUNG, Mr Daniel LAM and Ms Lisa LAU for their tremendous contributions to the Hospital Authority (HA) Board in the past six years, and looked forward to their continued support to HA after their retirement from the Board from 1 December 2022.

**Welcome Remarks**

2. The Chairman extended a warm welcome to Dr Y C WONG for joining the Administrative and Operational Meeting (AOM) in his capacity as Cluster Chief Executive (New Territories West).

3. The Chairman also welcomed the six sit-in colleagues, who were attachées from the Allied Health and Administrative disciplines under the Corporate Exposure Programme of HA Head Office.

**Declaration of Interest**

4. The Chairman invited Members to declare conflict of interest, if any, arising from the agenda items of, or discussion at, the meeting. There was no declaration from Members.

**Confirmation of Minutes**

5. The draft minutes of the last AOM held on 20 October 2022 were confirmed without amendment.

**Matters Arising**

Membership of the Guangdong-Hong Kong-Macao Greater Bay Area Advisory Committee and Public Complaints Committee  
(Paragraphs 10-12 of the minutes of the meeting on 25 August 2022 and Paragraph 26 of the minutes of the meeting on 20 October 2022)

6. Members approved the following appointments:

- (a) Mrs Ann KUNG YEUNG Yun-chi (龔楊恩慈女士) as Co-opted Member of the Guangdong-Hong Kong-Macao Greater Bay Area (GBA) Advisory Committee from 1 December 2022 to 31 August 2024; and
- (b) Mr Hermes TANG Yi-hoi (鄧以海先生) as Co-opted Member of the Public Complaints Committee from 1 December 2022 to 31 December 2024.

**Action by**

Enhancement to Home Loan Interest Subsidy Scheme  
(Paragraphs 8-16 of the minutes of the meeting on 22 September 2022)

(Members noted the latest progress update. The details were separately recorded in paragraphs 7 to 9.)

*(Mr CHAN Wing-kai and Mr Duncan CHIU joined the meeting at this juncture.)*

**Flexible Employment Arrangements to Retain and Attract Additional Manpower to the Hospital Authority**  
**(Confidential AOM Paper No.1806)**

(This subject was discussed and Members approved the proposed flexible employment arrangements to help retain serving staff and attract additional manpower to work in the Hospital Authority (HA) through extending fractional work arrangement to additional specialties and enhancing arrangements for further employment of retired staff on contract part-time or temporary terms. The detailed deliberations were separately recorded in paragraphs 10 to 16.)

*(Ms Mary HUEN joined the meeting at this juncture.)*

**Annual Self-Assessment of the Hospital Authority Board and Committees**  
**(Restricted AOM Paper No.1807)**

(This subject was discussed and Members noted the outcome of the self-assessment exercise of HA Board and its Functional Committees conducted for the period from 1 April 2021 to 31 March 2022; and approved the proposed refinements to the annual self-assessment survey for adoption by the Board, Functional Committees and Hospital Governing Committees from the 2022-23 assessment year. The detailed deliberations were separately recorded in paragraphs 17 to 21.)

**Annual Report on the Operation of the Samaritan Fund**  
**(Restricted AOM Paper No.1808)**

(This subject was discussed and Members noted the overall operation of the Samaritan Fund (SF) in 2021/22; and approved the proposed changes to the Delegation of Authority for approving funding applications and financial operations of SF with immediate effect, which would also be applicable to the Community Care Fund Medical Assistance Programmes. The detailed deliberations were separately recorded in paragraphs 22 to 27.)

**2021/22 Audited Financial Statements of the Samaritan Fund  
(Restricted AOM Paper No.1809)**

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(without presentation)

28. Members approved the draft audited financial statements of SF for the year ended 31 March 2022 (the Financial Statements) at the Annex to the paper. The Financial Statements, with audit conducted by the Director of Audit, were endorsed by the Management Committee of SF and the Finance Committee (FC) at their meetings held on 27 September 2022 and 25 October 2022 respectively.

**Annual Report on Debt Management in the Hospital Authority  
(Restricted AOM Paper No.1810)**

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(without presentation)

29. Members noted (a) the debt management position of HA for 2021/22; and (b) the electronic payment initiatives for settlement of hospital fees, which were reported to FC on 25 October 2022.

**Progress Report on Post-Approval Check of Medical Fee Waiving/  
Samaritan Fund/ Community Care Fund Applications  
(Restricted AOM Paper No.1811)**

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(Members noted the progress of post-approval check for Medical Fee Waiving, SF and Community Care Fund applications for 2020-21. The details were separately recorded in paragraphs 30 to 33.)

**Annual Situation Update on First Ten-year Hospital Development  
Plan  
(Confidential AOM Paper No.1812)**

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(This subject was discussed and Members noted the annual progress report of the major capital works projects under the first ten-year Hospital Development Plan being undertaken in HA. The detailed deliberations were separately recorded in paragraphs 34 to 47.)

**Updates on COVID-19**

(Members noted the updates on COVID-19 in respect of the latest situation update and the latest return-to-work arrangement for HA staff classified as close contacts. The details were separately recorded in paragraph 48.)

**Winter Surge Preparation under Coronavirus Disease 2019  
(Restricted AOM Paper No.1813)**

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(This subject was discussed and Members noted the preparation of HA for the 2022-23 winter surge under the context of COVID-19. The detailed deliberations were separately recorded in paragraphs 49 to 53.)



**Action by**

*(Prof Francis CHAN, Mr David FONG and Ms Mary HUEN left the meeting at this juncture.)*

**Progress Reports of Committees of the Hospital Authority Board  
(Restricted AOM Paper No.1814)**

(without presentation)

54. Members noted the key agenda items discussed by the Executive Committee (EC) and Human Resources Committee in November 2022; and the detailed progress reports from the Supporting Services Development Committee, Main Tender Board, EC, Medical Services Development Committee and FC on their meetings in September and October 2022.

**Any Other Business**

**Senior Executive Appointments**

55. Members noted the following appointments:

- (a) Dr LAU Ka-hin (劉家獻醫生), currently Chief Manager (Quality & Standards), as Hospital Chief Executive (Ruttonjee & Tang Shiu Kin Hospitals, Tung Wah Eastern Hospital & Cheshire Home, Chung Hom Kok) with effect from 1 December 2022; and
- (b) Dr Jeffrey LAI Cing-hon (黎靖匡醫生), currently Consultant (Accident and Emergency) of Tin Shui Wai Hospital, as Chief Manager (Clinical Effectiveness & Technology Management) with effect from 1 December 2022.

**Date of Next Meeting**

56. The next AOM was scheduled for Thursday, 15 December 2022 at 2:30 pm in the Conference Hall, HA Building.

57. There being no other business, the meeting was adjourned at 4:50 pm.