



**Minutes of Hospital Authority
Administrative & Operational Meeting
held on Thursday 26 August 2021 at 2:30pm
in Conference Hall, 2/F, HA Building, 147B Argyle Street, Kowloon**

Present :

Mr Henry FAN Hung-ling, SBS, JP	(Chairman)
Dr Constance CHAN Hon-ye, JP Director of Health	(via web conference)
Mr Sunny CHAN Park-sun Representing Deputy Secretary for Financial Services and the Treasury (Treasury) ¹	(via web conference)
Prof CHAN Wai-ye	
Mr CHAN Wing-kai	
Ms Margaret CHENG Wai-ching, JP	(via web conference)
Mr Duncan CHIU	(via web conference)
Mr Ambrose HO, SBS, JP	(via web conference)
Ms Mary HUEN Wai-yi	(via web conference)
Dr Tony KO Pat-sing Chief Executive	
Mrs Ann KUNG YEUNG Yun-chi, JP	(via web conference)
Mr Daniel LAM Chun, SBS, JP	
Mr Franklin LAM Fan-keung, BBS	(via web conference)
Prof LAU Chak-sing, JP	(via web conference)
Ms Lisa LAU Man-man, BBS, MH, JP	
Dr LEUNG Wing-cheong	

Ms Elaine MAK Tse-ling
Representing Permanent Secretary for Food
and Health (Health) *(via web conference)*

Prof David SHUM Ho-keung

Mr Ivan SZE Wing-hang, BBS, JP *(via web conference)*

Prof Agnes TIWARI Fung-yee *(via web conference)*

Mr Philip TSAI Wing-chung, BBS, JP

Dr Thomas TSANG Ho-fai

Ms Priscilla WONG Pui-sze, SBS, JP *(via web conference)*

Miss Margaret CHEUNG
Head of Corporate Services (Secretary)

Absent with :
apology
(*Out of HK)

Prof Francis CHAN Ka-leung, SBS, JP

Mr David FONG Man-hung, BBS, JP

Prof Gabriel Matthew LEUNG, GBS, JP

Ir Billy WONG Wing-hoo, BBS, JP

Mr Jason YEUNG Chi-wai

In attendance :

Ms Anita CHAN
Director (Finance)

Dr Beatrice CHENG
Cluster Chief Executive (New Territories
East)

Dr N T CHEUNG
Head of Information Technology and
Health Informatics

Dr Tony HA
Deputising Director (Strategy and Planning)

Dr Jenny LAM
Representing Cluster Chief Executive
(Kowloon Central) *(via web conference)*

Dr K H LAU
Deputising Director (Quality and Safety)

Dr C B LAW
Cluster Chief Executive (Kowloon West) *(via web conference)*

Dr Libby LEE
Deputising Cluster Chief Executive (Hong
Kong East) *(via web conference)*

Dr Theresa LI
Cluster Chief Executive (Hong Kong West) *(via web conference)*

Mr David MAK
Head of Human Resources

Dr Simon TANG
Cluster Chief Executive (New Territories
West)

Dr K T TOM
Cluster Chief Executive (Kowloon East) *(via web conference)*

Dr Deacons YEUNG
Director (Cluster Services)

Mr Frankie YIP
Chief Manager (Corporate Communication)

Mr Lawrence POON
Chief Manager (Nursing)
[For discussion of AOM Paper No. 1678]

Dr Raymond LAI
Chief Infection Control Officer
[For discussion of “Update on COVID-19”]

Mr Simon CHENG
Deputising Chief Manager (Human
Resources)²
[For discussion of Any Other Business]

Mr Andy LAU
Chief Manager (Boards & General)

Ms Phoebe LEUNG
Senior Manager (Boards & Support)

Ms Josephine CHAN
Manager (Boards & Support)

In attendance : Mr Wilson CHAN
(Attachees of the Corporate Exposure Programme)

Senior Finance Manager (Financial Planning & Payroll Operation), Finance Department, Queen Mary Hospital

Ms Christy CHIU
Corporate Finance Manager I (Budget Planning & Management), Finance Division, Head Office

Mr Eric HO
Senior Systems Manager, Business Information Systems Section, Information Technology and Health Informatics Division, Head Office

Ms W M LEE
Department Operations Manager (Infectious Disease Centre), Princess Margaret Hospital

Mr K K TAI
Senior Radiation Therapist, Radiotherapy Division, Tuen Mun Hospital

Ms Gladys WONG
Department Operations Manager, Intensive Care Unit, Caritas Medical Centre

Declaration of Interest

The Chairman invited Members to declare conflict of interest, if any, arising from the agenda items of, or discussion at, the meeting. There was no declaration from Members.

Welcome Remarks

2. The Chairman extended a warm welcome to Mr CHAN Wing-kai, who had joined the Hospital Authority (HA) Board since 1 August 2021.

Confirmation of Minutes

3. The draft minutes of the last Administrative & Operational Meeting (AOM) held on 29 July 2021 were confirmed without amendment.

(Dr Libby LEE, who ran for the 2021 Election Committee Medical and Health Services Subsector Ordinary Election, withdrew from discussion of the related item under Matters Arising.)

Matters Arising

2021 Election Committee Medical and Health Services Subsector Ordinary Election – Polling

(This subject was discussed and Members noted the updates on the Medical and Health Services Subsector Ordinary Election of the 2021 Election Committee and approved the related delegation arrangement. The detailed deliberations were separately recorded in paragraphs 4 to 6.)

(Mr Duncan CHIU, Dr Libby LEE and the attachees of the Corporate Exposure Programme joined the meeting at this juncture.)

Welcome Remarks

7. The Chairman welcomed the six sit-in colleagues, who were attachees from the Nursing, Allied Health and Administrative disciplines under the Corporate Exposure Programme of HA Head Office.

**Nursing Career Structure Enhancement
(Confidential AOM Paper No.1678)**

(This subject was discussed and Members approved the enhancement to the Nursing grade career structure in HA by creating a new rank of Associate Nurse Consultant and the implementation plan. The detailed deliberations were separately recorded in paragraphs 8 to 19.)

**Membership of The Queen Elizabeth Hospital Charitable Trust
(Restricted AOM Paper No.1679)**

(without presentation)

20. Members approved the re-appointment of Mr KU Moon-lun (古滿麟先生) and Dr Peter LEE Kwok-wah (李國華博士) to the Board of Trustees of the Queen Elizabeth Hospital (QEH) Charitable Trust for a term of three years from 23 October 2021 or until they ceased to be members of the Hospital Governing Committee of QEH, whichever was the earlier.

Update on COVID-19

(This subject was discussed and Members noted the updates on COVID-19 in respect of the latest situation; the extension of Special Visiting Arrangement; the COVID-19 Vaccination Programme; and the arrangement for vaccination in lieu of regular testing for HA employees. The detailed deliberations were separately recorded in paragraphs 21 to 22.)

**Hospital Authority Annual Corporate Communication Plan
(Restricted AOM Paper No.1680)**

(This subject was discussed and Members noted the annual corporate communication plan of HA for 2021/22. The detailed deliberations were separately recorded in paragraphs 23 to 27.)

**Progress Reports of Committees of the Hospital Authority Board
(Restricted AOM Paper No.1681)**

(without presentation)

28. Members noted the key agenda items discussed by the Executive Committee and Medical Services Development Committee in August 2021; and the detailed progress reports from the joint meeting of the Audit and Risk Committee and the Finance Committee and the Main Tender Board respectively on their meetings conducted in July 2021.

Any Other Business

Senior Executive Appointments

29. Members noted the following appointments:
- (a) Dr Michael WONG Lap-gate (黃立己醫生), currently Chief Manager, Kowloon West Cluster / Deputy Hospital Chief Executive (DHCE), North Lantau Hospital / DHCE (Operation), Princess Margaret Hospital, as Chief Manager (Cluster Performance) of Cluster Services Division with effect from 1 September 2021; and
 - (b) Mr Bonny LOO Chi-poon (盧志邦先生), currently Senior Assistant Legal Adviser of the Legislative Council Secretariat, as Chief Legal Counsel with effect from 27 September 2021.

Date of Next Meeting

30. The next AOM was scheduled for Thursday, 23 September 2021 at 2:30 p.m. in the Conference Hall, HA Building.
31. There being no other business, the meeting was adjourned at 3:45 p.m.