



## Service Priorities and Programmes Electronic Presentations

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**Submitting author:** Ms L LI

**Post title:** Physiotherapist I, Yan Chai Hospital, KWC

### **Hot pack machine cleaning procedures**

*Li L(1), Fan CC(1), Tsang LY(1)*

*(1) Physiotherapy Department, Yan Chai Hospital*

### **Keywords:**

Equipment Safety

MHO

### **Introduction**

The supporting staffs (Artisans and PCAs) in our department are responsible for hot pack machine cleaning once per week. In our OSH review, it was classified as a potential risk procedures in our department including: 1. MHO: Risk of sprain back or upper limbs if improper posture and procedures were administered in the cause of hot pack machine cleansing 2. Electrical safety: The electrical sockets are needed to be properly handled and shielded to prevent electric shock. 3. Infection Control: Standardize the cleansing procedures and cleansing agent. An ad hoc Hot Pack Cleaning working group involving the Equipment Safety and OSH groups was formed to review the hot pack cleaning procedures, and safety issues.

### **Objectives**

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### **Methodology**

1. All supporting staff received training for the proper procedures on 19-6-2014. 2. Standardized the cleansing procedure and cleansing agent in the machine cleaning were recommended. 3. Conduct regular monitoring and audit in a quarterly year basis to ensure the guidelines and instruction are properly understood and followed by the supporting staff. 4. Cleansing tools were recommended for cleaning the machine in this procedure.

### **Result**

1. The supporting staff reflect that there was less physical stress on handling the machine when follow the new guidelines 2. About 75% of the supporting staff are complied with the working procedure and guidelines in Hot Pack Machine cleaning procedures on the first Audit at 10/2014 3. The second audit was carried out at Feb/2015, 100% of the supporting staff complied with the guidelines and instruction