

**2019/20 Annual Recruitment Exercise
for Resident Trainees in the Hospital Authority (HA)
Information Sheet**

I Overview

HA aims to maximise specialist training opportunities to eligible applicants according to service needs and availability of resources. The 2019/20 Annual Recruitment Exercise is a centrally-coordinated exercise organised for intake of both batches of Resident Trainee in July 2019 and January 2020. All doctors as well as serving interns who will be completing their internship from June to December 2019 and wish to pursue specialist training in HA are required to **submit on-line application through HA website at <http://www.ha.org.hk> [click Careers] for the post of Resident Trainee on or before 13 February 2019.**

It is anticipated that Resident Trainee posts in various specialties will be open for recruitment for the year of 2019/20. Details of the posts available in each specialty will be announced in **mid-March 2019** through HA website at <http://www.ha.org.hk/ho/resident.htm> [click Annual Recruitment Exercise for Resident Trainees 2019/20].

II Timeline

1) Application period and fixing of specialty preferences (3 January 2019 to 13 February 2019)

- i) Advertisement is posted in HA website at <http://www.ha.org.hk> [click Careers].
- ii) Please submit the application on-line.
- iii) Please keep to the application deadline (**13 February 2019**) strictly as the recruitment advertisement and e-application form will be removed after the deadline. Late applications will not normally be accepted.
- iv) Applicants are required to fix their first and second specialty preferences in the e-application form via the e-recruitment system on or before the application deadline.
- v) Applicants are required to provide their career aspiration in no more than 100 words and copy of all available intern assessment reports in the e-application form on or before the application deadline.
- vi) Applicants who wish to pursue specialist training in Ophthalmology are required to fix their hospital (cluster) preferences together with specialty preferences in the e-application form on or before the application deadline.
- vii) Applicants who wish to pursue specialist training in Surgery (Surgery / Neurosurgery / Cardiothoracic Surgery) are required to submit a structured CV form (template available for download via <http://www.ha.org.hk/haho/ho/mgd/249397E.pdf>) in the e-application form on or before the application deadline.

2) Announcement of posts and finalising hospital preferences (Mid-March 2019)

- i) Details of the posts available in each specialty will be announced **on 14 March 2019 (tentatively)** through HA website at <http://www.ha.org.hk/ho/resident.htm> [click Annual Recruitment Exercise for Resident Trainees 2019/20].
- ii) During the period from 14 February to 5pm on 18 March 2019, applicants who wish to swap between first and second specialty preferences are required to submit application by email to respective Cluster Human Resources Department in support of the Central Selection Panel of the first specialty concerned (please refer

to Appendix I for contacts of Cluster Human Resources Department). All supported applications will be notified by email. No change of first and second specialty preferences can be made after 18 March 2019.

- iii) Applicants (except for Ophthalmology) are required to finalize their hospital preferences in a separate e-system from 27 to 29 March 2019. Applicants will be separately notified by email on details of the e-system in late March 2019. No change of preference can be made after 29 March 2019.

3) Specialty-based central selection interviews in April 2019

- i) Applicants will be invited to attend the specialty-based central selection interview arranged based on the specialty of their first preference in early April 2019.
- ii) Interview dates will be provided in the HA website at <http://www.ha.org.hk/ho/resident.htm> [click Annual Recruitment Exercise for Resident Trainees 2019/20] and please visit regularly for latest information.

4) Selection results will be announced by **mid-June 2019**

- i) For applicants who are successfully selected by the specialty of their first preference, they will be informed of the result of recommendation for RT appointment in mid-May 2019.
- ii) For applicants who are found suitable for RT appointment but not matched by their first specialty preference / have not been offered with RT appointment, they will be contacted by the specialty of their second preference / HA Head Office in mid-May to early June 2019 for arrangement of further matching when necessary.
- iii) For applicants who are not recommended for RT appointment, they will receive a written notice by mid-June 2019.
- iv) For Serving Interns who are recommended for RT appointment, an appointment offer will be conditional upon your continuation to have commendable performance in the interim, satisfactory completion of the internship training, as well as obtaining full registration and valid practicing certificate with the Medical Council of Hong Kong.
- v) Once the Human Resources Department of the respective clusters / hospitals has given an official verbal / written offer of appointment to the applicants who are successfully selected by the specialty of their 1st preference, other Resident Trainee or Service Resident post will not be offered to applicants who declined the Resident Trainee posts offered in the previous 12 months from the date of appointment.
- vi) Resident Trainees who are newly appointed in 2019/20 can only be laterally transferred to another department (both within-specialty and cross-specialty) one year after appointment.

III Important Points to Note

For those who also wish to apply for the posts of Service Resident, please note the following information:

- All doctors applying for Service Resident posts should have at least 1 year post-internship working experience in hospital (as set out in the entry requirement).
- No Service Resident posts will be offered to applicants who have declined the Resident Trainee post offered in the previous 12 months from the date of appointment.
- No Service Resident post will be offered to applicants who are also applying for Resident Trainee posts in the Annual Recruitment Exercise for Resident Trainees.
- Clusters will only offer Service Resident posts to doctors who apply for Service Resident posts specified in the Vacancy Notification Circular / recruitment advertisement issued. Applicants for Resident Trainee posts who also wish to apply for the posts of Service Resident are required to submit separate applications for the posts concerned.

IV Enquiries

For enquiries, please contact the Staffing Team at 2300 6950.

**Designated Cluster Human Resources (HR) Department
in support of the 16 Specialty-based Central Selection Panels**

Cluster HR	Central Selection Panel	Cluster HR Contact Person	Email and Tel.
HKEC	<ul style="list-style-type: none"> • Anaesthesia • Radiology • Nuclear Medicine 	Ms Clare CHAN	Email: cky891@ha.org.hk Tel: 2595 6976
HKWC	<ul style="list-style-type: none"> • Accident & Emergency • Clinical Oncology • Otorhinolaryngology (ENT) 	Ms Blanche LEE	Email: leeym@ha.org.hk Tel: 2255 5556
KCC / HKCH	<ul style="list-style-type: none"> • Family Medicine • Intensive Care • Paediatrics/Hong Kong Children's Hospital (HKCH) 	<u>For Family Medicine and Intensive Care</u> Ms Jan CHAN Ms Shiron CHAN <u>For Paediatrics /HKCH</u> Ms Emily LI	Email: ccy033@ha.org.hk Tel: 3506 8760 Email: csl297@ha.org.hk Tel: 3506 8897 Email: emilyli@ha.org.hk Tel: 3513 3302
KEC	<ul style="list-style-type: none"> • Orthopaedics & Traumatology • Psychiatry 	Ms Sharon LOK	Email: lkm107@ha.org.hk Tel: 3949 4720
KWC	<ul style="list-style-type: none"> • Internal Medicine 	Ms Angie WAN	Email: wwc087@ha.org.hk Tel: 2990 4180
NTEC	<ul style="list-style-type: none"> • Pathology • Ophthalmology • Obstetrics & Gynaecology 	Ms Gladys WONG	Email: wongpyg@ha.org.hk Tel: 3505 3665
NTWC	<ul style="list-style-type: none"> • Surgery and Cardiothoracic Surgery and Neurosurgery 	Ms Bonnie CHAU	Email: cty319@ha.org.hk Tel: 3767 7235