

**TSEUNG KWAN O HOSPITAL**  
**FOR THE FUND RAISING ACTIVITIES**  
**PUBLIC SUBSCRIPTION PERMIT NO. 2013/252/1**

**REPORT AND ACCOUNT**  
**FOR THE PERIOD FROM 25 SEPTEMBER 2013 TO 24 SEPTEMBER 2014**

**LAU MAN WAI**  
*Certified Public Accountant*

## **C O N T E N T S**

	Pages
Independent Assurance Report	1 - 2
Income and Expenditure Account	3
Notes to Income and Expenditure Account	4

**INDEPENDENT ASSURANCE REPORT TO THE  
HOSPITAL MANAGEMENT OF TSEUNG KWAN O HOSPITAL (“the Charity”)  
FOR FUND RAISING ACTIVITIES  
PUBLIC SUBSCRIPTION PERMIT NO. 2013/252/1**

In accordance with my agreed terms of engagement, I have performed an engagement on the attached income and expenditure account of the Charity’s general charitable fund-raising event known as “Set up donation boxes in stationed counter” for the period from 25 September 2013 to 24 September 2014 (“the Event”).

**Respective responsibilities of the hospital management and auditor**

The Hospital Management are responsible for preparing the attached income and expenditure account in accordance with the basis of preparation set out in note 2, setting out the gross subscriptions raised from the Event and the expenses incurred in connection with the Event, in order to comply with the conditions stated in the Public Subscription Permit issued by the Social Welfare Department of the Government of the Hong Kong Special Administrative Region (“SWD”). This responsibility includes designing, implementing and maintaining internal controls relevant to the preparation and presentation of the income and expenditure account so that it reflects the subscriptions raised and expenses incurred in connection with the Event and is free from material misstatement.

It is my responsibility to form a conclusion on the attached income and expenditure account, based on my engagement, and to report my conclusion to you.

**Basis of opinion**

I conducted my engagement in accordance with Hong Kong Standard on Assurance Engagements 3000 “Assurance Engagements Other Than Audits or Reviews of Historical Financial Information” and with reference to the “Circular on Reporting on General Charitable Fund-raising Activities Covered by Public Subscription Permits issued by the Social Welfare Department (Other than Flag Days)” issued by the Hong Kong Institute of Certified Public Accountants (“HKICPA”).

The work undertaken in connection with this engagement is less in scope than an audit conducted in accordance with Hong Kong Standards on Auditing and consequently does not enable us to obtain assurance that we would become aware of all significant matters that might be identified in an audit. Accordingly, we do not express an audit opinion.

Furthermore, due to the nature of cash receipts and expenses relating to general charitable fund-raising activities, it was not practicable for me to determine whether the income and expenditure account and the books and records of the Charity include all transactions relating to the Event. It was impracticable for me to quantify the potential impact of this on the income and expenditure account. Accordingly, my report relates solely to the income and expenditure account prepared from transactions that have been recorded in the Charity’s books and records.

My engagement included carrying out limited procedures for obtaining sufficient appropriate evidence to be able to draw a conclusion, such as inquiries primarily of persons responsible for financial and accounting matters and other procedures I considered necessary.

**LAU MAN WAI**  
**Certified Public Accountant**

Room 701 7/F 102 Austin Road  
Jordan Kowloon Hong Kong  
Tel.: 96261204 Fax: 27604044  
Email: janicemwlau@gmail.com

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**INDEPENDENT ASSURANCE REPORT TO THE  
HOSPITAL MANAGEMENT OF TSEUNG KWAN O HOSPITAL (“the Charity”)  
FOR FUND RAISING ACTIVITIES  
PUBLIC SUBSCRIPTION PERMIT NO. 2013/252/1 (CONTINUED)**

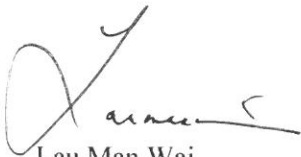
**Conclusion**

Based on the foregoing, I report that nothing has come to my attention that causes me to believe that the attached income and expenditure account does not reflect in all material respects, the gross subscriptions raised and the expenses incurred by the Charity in respect of the Event that have been recorded in its books and records made available to me in accordance with the basis of preparation set out in note 2.

**Use of report**

This report is intended solely for the purpose of assisting the Charity to satisfy the conditions stated in the Public Subscription Permit issued by SWD in connection with the Event and is not intended to be, and should not be, used for any other purpose.

I agree that a copy of this report may be provided to the Director of Social Welfare without further comment from me.



Lau Man Wai  
Certified Public Accountant(Practising)  
Practising Certificate No. P02878  
Room 701 7/F  
102 Austin Road  
Jordan Kowloon  
Hong Kong  
Date

**TSEUNG KWAN O HOSPITAL  
FOR THE FUND RAISING ACTIVITIES  
PUBLIC SUBSCRIPTION PERMIT NO.2013/252/1**

**INCOME AND EXPENDITURE ACCOUNT**

**FOR THE PERIOD FROM 25 SEPTEMBER 2013 TO 24 SEPTEMBER 2014**

	HK\$
INCOME	
Subscriptions received	4,293
EXPENDITURE	
Assurance engagement fee	1,500
	<hr/>
SURPLUS FOR THE EVENT	2,793
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The income and expenditure account was approved on behalf of Tseung Kwan O Hospital on  
by:



HOSPITAL CHIEF EXECUTIVE



SENIOR MANAGER (SPECIAL PROJECT)

The annexed notes form an integral part of, and should be read in conjunction with, this income and expenditure account.

**TSEUNG KWAN O HOSPITAL  
FOR THE FUND RAISING ACTIVITIES  
PUBLIC SUBSCRIPTION PERMIT NO.2013/252/1**

**NOTES TO INCOME AND EXPENDITURE ACCOUNT**

**FOR THE PERIOD FROM 25 SEPTEMBER 2013 TO 24 SEPTEMBER 2014**

**1. GENERAL**

"Set up donation boxes at stationed counter" is an Event organized by Tseung Kwan O Hospital for the purpose of raising funds for patient's benefits and enhancing hospital services in Tseung Kwan O Hospital. The surplus of income over expenditure has been deposited into Tseung Kwan O Hospital's bank account.

**2. PRINCIPAL ACCOUNTING POLICIES**

The following are the specific accounting policies that are necessary for a proper understanding of the income and expenditure account:

(a) Basis of accounting

The income and expenditure account has been prepared using the historical cost basis of accounting.

(b) Income recognition

All subscriptions received are recorded on cash received basis.

**3. TAXATION**

No provision for taxation has been made as the Charity is exempted from tax liabilities under the Hospital Authority Ordinance 1990.