



**Minutes of Hospital Authority  
Administrative & Operational Meeting  
held on Thursday 27 April 2023 at 2:30 pm  
in Conference Hall, 2/F, HA Building, 147B Argyle Street, Kowloon**

Present :

Mr Henry FAN Hung-ling, SBS, JP	(Chairman)
Mr Lawrence CHAN Man-yiu	
Ms Margaret CHENG Wai-ching, JP	(via web conference)
The Hon Duncan CHIU	(via web conference)
Ms Anita FUNG Yuen-mei, BBS, JP	
Ms Maisy HO Chiu-ha, BBS	(via web conference)
Ms Mary HUEN Wai-yi, JP	
Mr Sam HUI Chark-shum, JP Representing Permanent Secretary for Health	
Mr JAT Sew-tong, SBS, SC, JP	(via web conference)
Dr Tony KO Pat-sing, JP Chief Executive	
Dr Ronald LAM Man-kin, JP Director of Health	(via web conference)
Mrs Sylvia LAM YU Ka-wai, SBS	
Prof LAU Chak-sing, BBS, JP	
Dr LEUNG Wing-cheong	
Mr Aaron LIU Kong-cheung, JP Deputy Secretary for Financial Services and the Treasury (Treasury) <sup>1</sup>	(via web conference)
Prof Agnes TIWARI Fung-yee	(via web conference)
Mr Philip TSAI Wing-chung, BBS, JP	

Mr Anthony TSANG Hin-fun

Dr Thomas TSANG Ho-fai *(via web conference)*

Dr Edwin TSUI Lok-kin, JP *(via web conference)*  
Representing Director of Health

Mr WAN Man-ye, BBS, JP *(via web conference)*

Ir Billy WONG Wing-hoo, BBS, JP *(via web conference)*

Mr Andy LAU *(Secretary)*  
Head of Corporate Services

Absent with : \* Prof Francis CHAN Ka-leung, SBS, JP  
apology  
(\*Out of  
Hong Kong)

Prof CHAN Wai-ye

\* Mr CHAN Wing-kai

Mr Ambrose HO, SBS, SC, JP

Prof David SHUM Ho-keung

Mr Henry TONG Sau-chai, MH, JP

In attendance : Ms Anita CHAN  
Director (Finance)

Dr Eric CHEUNG *(via web conference)*  
Cluster Chief Executive (Kowloon Central)

Dr N T CHEUNG  
Head of Information Technology and Health  
Informatics

Dr W K CHING  
Director (Strategy and Planning)

Dr K L CHUNG *(via web conference)*  
Cluster Chief Executive (New Territories East)

Dr Theresa LI *(via web conference)*  
Cluster Chief Executive (Hong Kong West)

Mr David MAK  
Head of Human Resources

Dr Loletta SO *(via web conference)*  
Cluster Chief Executive (Hong Kong East)

Dr Simon TANG  
Director (Cluster Services)

Dr TSE Man-li *(via web conference)*  
Deputising Cluster Chief Executive (Kowloon East)

Dr Nelson WAT *(via web conference)*  
Deputising Cluster Chief Executive (Kowloon West)

Dr WONG Yiu-chung *(via web conference)*  
Cluster Chief Executive (New Territories West)

Dr Michael WONG  
Director (Quality and Safety)

Mr Jeremiah NG  
Chief Internal Auditor

Mr Frankie YIP  
Chief Manager (Corporate Communication)

Dr Benjamin LEE  
Chief Pharmacist  
[For discussion of Matters Arising – Review of Medication Collection and Delivery Service Charges, and AOM Paper No. 1854]

Dr Gladys KWAN  
Chief Manager (Medical Grade)  
[For discussion of Matters Arising – Update on Recruitment of Non-locally Trained Doctors]

Dr Oliver CHAN  
Representing Chief Manager (Cluster Performance)  
[For discussion of AOM Paper No. 1854]

Dr Jeffrey LAI  
Chief Manager (Clinical Effectiveness & Technology Management)  
[For discussion of AOM Paper No. 1854]

Dr Will LEUNG  
Deputising Chief Manager (Primary & Community Services)  
[For discussion of AOM Paper No. 1854]

Dr Flora TSANG  
Chief Manager (Integrated Clinical Services)  
[For discussion of AOM Paper No. 1854]

Ms Rowena WONG  
Chief Manager (Chinese Medicine)  
[For discussion of AOM Paper No. 1854]

Ms Rita HO  
Senior Manager (Technology Management)  
[For discussion of AOM Paper No. 1854]

Mr Andy KUNG  
Senior Manager (Infection, Emergency & Contingency)  
[For discussion of AOM Paper No. 1854]

Dr Raymond LAI  
Chief Infection Control Officer  
[For discussion of Updates on COVID-19]

Mr Banny WONG  
Senior Manager (HO Administration)  
[For report on HA Convention 2023 under Any Other Business]

Ms Natalia LI  
Chief Manager (Boards & General)

Ms Phoebe LEUNG  
Senior Manager (Boards & Support)

Ms Joanna KOO  
Manager (Boards & Support)

In attendance : Ms Jennifer FONG  
(Attachees of Systems Manager, Central Reliability Centre Team 2, Information  
the Corporate Technology and Health Informatics Division, Head Office  
Exposure Programme)

Dr Sandy LEUNG  
Associate Consultant, Department of Medicine & Geriatrics, Our  
Lady of Maryknoll Hospital

Dr Teresa TSE  
Associate Consultant, Neurosurgery, Princess Margaret Hospital

Ms S L WAN  
Nurse Consultant, Orthopaedics & Traumatology, Tuen Mun  
Hospital

Dr Fergus WONG  
Associate Consultant, Pamela Youde Nethersole Eastern Hospital

Ms Y L YEUNG  
Senior Nursing Officer, Central Nursing Department, Queen Mary  
Hospital

**Welcome Remarks**

The Chairman extended a warm welcome to Mr Lawrence CHAN and Mr JAT Sew-tong, who had joined the Hospital Authority (HA) Board since 1 April 2023, for attending the Administrative & Operational Meeting (AOM) for the first time.

2. The Chairman also welcomed the six sit-in colleagues, who were attachees from the Medical and Nursing Grades and the Administrative discipline under the Corporate Exposure Programme of the HA Head Office.

**Declaration of Interest**

3. The Chairman invited Members to declare conflict of interest, if any, arising from the agenda items of, or discussion at, the meeting. There was no declaration from Members.

**Confirmation of Minutes**

4. The draft minutes of the last AOM held on 23 March 2023 were confirmed without amendments.

**Matters Arising**

Review of Medication Collection and Delivery Service Charges  
(Paragraphs 41-52 of the minutes of the meeting on 23 March 2023)

(Members noted the implementation progress of medication collection and delivery service and the review of the service fee. The details were separately recorded in paragraphs 5 to 9.)

*(Ms Mary HUEN joined the meeting at this juncture.)*

Update on Recruitment of Non-locally Trained Doctors  
(Paragraphs 9-12 of the minutes of the meeting on 23 March 2023)

(This subject was discussed and Members noted the results of the recruitment trip to London, the United Kingdom and related follow up actions, as well as the preliminary timeline for the recruitment trip to Australia. The detailed deliberations were separately recorded in paragraphs 10 to 13.)

*(Ms Anita FUNG joined the meeting at this juncture.)*

**Action by**

Membership of Hospital Governing Committees  
(Paragraph 30 of the minutes of the meeting on 24 February 2023)

14. Ms Natalia LI briefed Members on the membership composition of Hospital Governing Committee (HGC) established for a teaching hospital as set out in the Schedule 3 of the HA Ordinance (Cap. 113). Specifically, the Ordinance provided that the HGC for a teaching hospital consisted of, inter alia, a representative (not being a public officer or member of the staff of HA) of the Regional Advisory Committee (RAC), if any, established for the region in which the teaching hospital was situated. In this regard, the Hong Kong RAC (HKRAC) and the New Territories RAC (NTRAC) at their recent meetings (17 April 2023 for HKRAC and 24 April 2023 for NTRAC) discussed the nomination of their representatives respectively for the HGCs of the two teaching hospitals of Queen Mary Hospital (QMH) and Prince of Wales Hospital (PWH) and proposed re-appointment of their current representatives, namely Ms Jacqueline TONG Chun-ling (湯振玲女士) and Mr WONG Fai-fan (黃輝帆先生), for consideration by the HA Board for the new membership term. Separately, nomination proposals were received from the parent body of Pok Oi Hospital (POH) for consideration by the HA Board for appointment and re-appointment to the HGC of POH.

15. Based on the nominations of HKRAC and NTRAC, Members approved the re-appointment of Ms Jacqueline TONG Chun-ling (湯振玲女士) as Member of the HGC of QMH & Tsan Yuk Hospital and Mr WONG Fai-fan (黃輝帆先生) as Member of the HGC of PWH with effect from 1 April 2023 to 31 March 2025, or until they ceased to be member of HKRAC or member of NTRAC, whichever was the earlier. Members also noted that Mr WONG Fai-fan had a dual capacity in the HGC of PWH, being the NTRAC representative and a Co-opted Member as previously approved by the Board.

16. On nomination from the parent body of POH, Members approved the following appointments and re-appointments (\*) of the HGC of POH for a term of one year with effect from 1 April 2023 :

Chairman :

Dr CHAN Shou-ming (陳首銘博士)

Members :

- (a) Dr CHAN Kwok-ki, MH (陳國基博士)
- (b) Mrs Lily CHAN LI Lei, MH (陳李妮女士)

**Action by**

- (c) Mr Danny CHAU Chun-tat (周駿達先生)\*
- (d) Dr HO Wing-tim, BBS, MH (何榮添博士)
- (e) Ms HUANG Xiao-jun (黃曉君女士)\*
- (f) Ms LAM Kwan (林群女士)
- (g) Mrs Winnie TAM KEUNG May-chu, MH (譚姜美珠女士)

**Hospital Authority's Action Items under The Chief Executive's 2022 Policy Address  
(Restricted AOM Paper No.1854)**

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(This subject was discussed and Members received the first bi-annual report to the Board on the implementation of the action items to take forward specific healthcare-related items relevant to HA as set out in the Hong Kong Special Administrative Region Chief Executive's 2022 Policy Address. The detailed deliberations were separately recorded in paragraphs 17 to 38.)

*(Dr Ronald LAM left the meeting and Dr Edwin TSUI joined the meeting at this juncture.)*

**Updates on COVID-19**

(Members noted the updates on COVID-19 as well as the response and preparedness for the influenza season. The details were separately recorded in paragraph 39.)

**Progress Reports of Committees of the Hospital Authority Board  
(Restricted AOM Paper No.1855)**

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(without presentation)

40. Members noted the key agenda items discussed by Audit and Risk Committee and Executive Committee (EC) in March and April 2023; and the detailed progress report from Supporting Services Development Committee in February 2023 and those reports from EC, Human Resources Committee, Information Technology Services Committee, Finance Committee and Main Tender Board in March 2023. The detailed deliberations were separately recorded in paragraph 41.

**Any Other Business**

**HA Convention 2023**

42. Mr Banny WONG highlighted the key information about the upcoming HA Convention, which would be conducted in hybrid mode on 16 and 17 May 2023 at the Hong Kong Convention Centre. So far



**Action by**

around 6 700 local and overseas delegates had registered for the Convention. The following guests would officiate at the Opening Ceremony together with HA Chairman and Chief Executive :

- (a) Ms YU Yanhong, Member of the Leading Party Members' Group of the National Health Commission and Secretary of the Leading Party Members' Group and Deputy Director of the State Administration of Traditional Chinese Medicine;
- (b) Mr CHAN Kwok-ki, Chief Secretary for Administration; and
- (c) Professor LO Chung-mau, Secretary for Health.

43. Special thanks were expressed to Members for their support to the Scientific Programme Committee and in serving as session chairmen.

44. The Chairman encouraged Members to join this annual major event of HA and the Chairman's Dinner on 16 May 2023.

**Annual Self-Assessment of Hospital Authority Board (April 2022 – March 2023)**

45. The Secretariat would soon start the annual self-assessment exercise. The Chairman invited Members to complete the self-assessment questionnaire for necessary follow up by the Secretariat. Comments and suggestions for improvements were welcome.

**Visit to Hong Kong International Airport**

46. Members were encouraged to join a Board visit to the Hong Kong International Airport scheduled for the afternoon of 14 June 2023. The Secretariat would further communicate with Members on the detailed arrangement.

**Date of Next Meeting**

47. The next AOM was scheduled for Thursday, 25 May 2023 at 2:30 pm in the Conference Hall, HA Building.

48. There being no other business, the meeting was adjourned at 4:10 pm.