



**Minutes of Hospital Authority
Administrative & Operational Meeting
held on Thursday 21 September 2023 at 2:30 pm
in Conference Hall, 2/F, HA Building, 147B Argyle Street, Kowloon**

Present : Mr Henry FAN Hung-ling, SBS, JP (Chairman)

Mr Thomas CHAN Chung-ching, JP
Permanent Secretary for Health

Mr Lawrence CHAN Man-yiu

Prof CHAN Wai-yee

Ms Margaret CHENG Wai-ching, JP

The Hon Duncan CHIU

Mr Ambrose HO, SBS, SC, JP

Ms Maisy HO Chiu-ha, BBS (via web conference)

Ms Mary HUEN Wai-yi, JP

Dr Tony KO Pat-sing, JP
Chief Executive

Dr Ronald LAM Man-kin, JP
Director of Health

Mrs Sylvia LAM YU Ka-wai, SBS

Prof LAU Chak-sing, BBS, JP

Dr LEUNG Wing-cheong

Mr Aaron LIU Kong-cheung, JP
Deputy Secretary for Financial
Services and the Treasury (Treasury)1

Prof David SHUM Ho-keung

Prof Agnes TIWARI Fung-yee

Mr Henry TONG Sau-chai, MH, JP

Mr Philip TSAI Wing-chung, BBS, JP

Mr Anthony TSANG Hin-fun

Dr Thomas TSANG Ho-fai, BBS *(via web conference)*

Mr WAN Man-yee, BBS, JP

Ir Billy WONG Wing-hoo, BBS, JP

Mr Andy LAU *(Secretary)*
Head of Corporate Services

Absent with : Prof Francis CHAN Ka-leung, SBS, JP
apology
(*Out of
Hong Kong)

* Mr CHAN Wing-kai

Ms Anita FUNG Yuen-mei, BBS, JP

* Mr JAT Sew-tong, SBS, SC, JP

In attendance :

Mr Alvin CHAN
Deputising Director (Finance)

Dr N T CHEUNG
Head of Information Technology and Health
Informatics

Dr W K CHING
Director (Strategy and Planning)

Dr K L CHUNG
Cluster Chief Executive (New Territories East)

Dr C B LAW
Cluster Chief Executive (Kowloon West)

Dr Larry LEE
Deputising Director (Cluster Services)

Dr Theresa LI
Cluster Chief Executive (Hong Kong West)

Mr David MAK
Head of Human Resources

Dr Loletta SO
Cluster Chief Executive (Hong Kong East)

Dr Chris TSANG
Representing Cluster Chief Executive
(Kowloon Central)

Dr Michael WONG
Director (Quality and Safety)

Dr Raymond WONG
Representing Cluster Chief Executive
(Kowloon East)

Dr WONG Yiu-chung
Cluster Chief Executive (New Territories West)

Mr K M YIU
Deputising Chief Manager (Corporate
Communication)

Mr Ambrose LAU
Chief Manager (Staff Development & Wellbeing)
[For discussion of Performance Assessment of the Chief Executive]

Mr Danny TONG
Chief Manager (Nursing) / Chief Nurse Executive
[For discussion of AOM Paper No.1887]

Dr Frank CHAN
Deputising Chief Manager (Service Transformation)
[For discussion of AOM Paper No.1888]

Ms Natalia LI
Chief Manager (Boards & General)

Ms Emily CHAN
Senior Manager (Boards & Support)

Ms Michele LIU
Senior Manager (Boards & Support)

Ms Joanna KOO
Manager (Boards & Support)

In attendance : Mr Goya LAU
(Attachees of System Manager, eHealth Products, Information Technology and
the Corporate Health Informatics Division, Head Office
Exposure Programme)

Dr Leo HO
Senior Physiotherapist, Physiotherapy Department, Kwong Wah
Hospital

Mr Ken U
Senior Occupational Therapist, Occupational Therapy
Department, Kwai Chung Hospital

Ms Jamie WAN
Social Work Officer, Medical Social Services, Cheshire Home,
Shatin

Ms Viola LI
Senior Nursing Officer, Central Nursing Department, Tung Wah
Hospital

Ms Maggie LEE
Nurse Consultant (Renal Care), Tuen Mun Hospital

Declaration of Interest

The Chairman invited Members to declare conflict of interest, if any, arising from the agenda items of, or discussion at, the meeting. There was no declaration from Members.

Strictly Confidential Item

(The detailed deliberations were separately recorded in paragraphs 2 to 4.)

(Other HA executives joined the meeting after this item.)

Confirmation of Minutes

5. The draft minutes of the last Administrative & Operational Meeting (AOM) held on 27 July 2023 were confirmed without amendment.

Matters Arising

Circulation of Paper

6. It was reported that AOM Paper No.1882 on “Report on Key Performance Indicators” was circulated to Members for information on 11 September 2023.

Update on Strengthening the Organisation Structure of Capital Planning Department

(Paragraphs 10-15 of the minutes of the meeting on 27 July 2023)

(Members noted the progress of strengthening the organisation structure of the Capital Planning Department (CPD) through the setting up of a new division as approved by the Board on 27 July 2023. The details were separately recorded in paragraphs 7 to 8.)

(The attachees of the Corporate Exposure Programme joined the meeting at this juncture.)

Welcome Remarks

9. The Chairman welcomed the six sit-in colleagues, who were attachees from the Nursing, Allied Health and the Administrative disciplines under the Corporate Exposure Programme of the Hospital Authority (HA) Head Office.

**Audited Financial Statements of the Hospital Authority for 2022/23
(Restricted AOM Paper No.1883)**

(without presentation)

10. Members approved the draft audited financial statements of HA for the financial year 2022/23 and the proposed accounting policy for funding designated for the Enhanced Home Loan Interest Subsidy Scheme as respectively set out in Annex 1 and Annex 4 of the paper, both were endorsed by the Audit and Risk Committee (ARC) and the Finance Committee (FC) at their joint meeting held on 18 July 2023.

**2022/23 Audited Financial Statements of the Hospital Authority
Public-Private Partnership Fund
(Restricted AOM Paper No.1884)**

(without presentation)

11. Members approved the 2022/23 audited financial statements of HA Public-Private Partnership Fund (HA PPP Fund) at Annex 2 of the paper, as endorsed by the Management Committee for the HA PPP Fund and Clinical PPP Programmes on 2 June 2023 and FC on 18 July 2023.

**2022/23 Audited Accounts of the Electronic Health Record
Programme Undertaken by the Hospital Authority Funded under
Capital Works Reserve Fund Head 710 – Computerisation Subhead
A074XV**

(Restricted AOM Paper No.1885)

(without presentation)

12. Members approved the 2022/23 audited accounts of the Electronic Health Record Programme undertaken by HA and funded under Capital Works Reserve Fund Head 710 – Computerisation Subhead A074XV at the Annex of the paper, as endorsed by FC on 18 July 2023 and the Information Technology Services Committee (ITSC) on 7 September 2023.

**2022/23 Audited Accounts of the Clinical Services Improvement
Projects for the Department of Health Undertaken by the Hospital
Authority**

(Restricted AOM Paper No.1886)

(without presentation)

13. Members approved the 2022/23 audited accounts of the Clinical Services Improvement Projects undertaken by HA for the Department of Health at Annex 1 of the paper, as endorsed by FC on 18 July 2023 and ITSC on 7 September 2023.

**Manpower Situation and Retention Strategies for Nurses in the Hospital Authority
(Restricted AOM Paper No.1887)**

(This subject was discussed and Members noted the current manpower situation and the overall retention strategies for nurses in HA. Members also approved the implementation of the four enhanced or new retention strategies. The details were separately recorded in paragraphs 14 to 21.)

**Update on Hospital Authority's Public-Private Partnership Programmes
(Restricted AOM Paper No.1888)**

(Members noted (a) the 2022/23 full-year progress of regular HA PPP programmes and special / contingent PPP programmes; (b) the planned provisions of the respective PPP programmes for 2023/24 as approved by the Medical Services Development Committee (MSDC) on 13 February 2023 with subsequent adjustments supported by the HA Directors' Meeting; (c) the various PPP initiatives reactivated or launched in 2022/23 to cope with the impact of the fifth wave of the Coronavirus Disease 2019 epidemic; and (d) the progress of the programmes finalised / planned for implementation / under exploration in 2023/24. The details were separately recorded in paragraphs 22 to 24.)

**Progress Reports of Committees of the Hospital Authority Board
(Restricted AOM Paper No.1889)**

(without presentation)

25. Members noted the key agenda items discussed by ITSC and ARC in September 2023; and the detailed progress reports from the joint meeting of the ARC and FC, Executive Committee, Main Tender Board and MSDC in July and August 2023.

Date of Next Meeting

26. The next AOM was scheduled for Thursday, 26 October 2023 at 2:30 pm in the Conference Hall, HA Building.

27. There being no other business, the meeting was adjourned at 3:10pm.