



**Minutes of Hospital Authority  
Administrative & Operational Meeting  
held on Thursday 27 July 2023 at 2:30 pm  
in Conference Hall, 2/F, HA Building, 147B Argyle Street, Kowloon**

Present :

Mr Henry FAN Hung-ling, SBS, JP	(Chairman)
Mr Lawrence CHAN Man-yiu	(via web conference)
Prof CHAN Wai-yee	
Mr CHAN Wing-kai	(via web conference)
Dr Amy CHIU Pui-yin, JP Representing Director of Health	(via web conference)
Ms Anita FUNG Yuen-mei, BBS, JP	(via web conference)
Ms Maisy HO Chiu-ha, BBS	(via web conference)
Mr Sam HUI Chark-shum, JP Representing Permanent Secretary for Health	(via web conference)
Dr Tony KO Pat-sing, JP Chief Executive	
Mrs Sylvia LAM YU Ka-wai, SBS	(via web conference)
Dr LEUNG Wing-cheong	
Mr Charles NG Ting-chau Representing Deputy Secretary for Financial Services and the Treasury (Treasury)1	(via web conference)
Prof David SHUM Ho-keung	
Prof Agnes TIWARI Fung-yee	(via web conference)
Mr Philip TSAI Wing-chung, BBS, JP	
Mr Anthony TSANG Hin-fun	(via web conference)
Dr Thomas TSANG Ho-fai, BBS	(via web conference)

Mr WAN Man-ye, BBS, JP

Ir Billy WONG Wing-hoo, BBS, JP

*(via web conference)*

Mr Andy LAU  
Head of Corporate Services

*(Secretary)*

Absent with :  
apology  
(\*Out of  
Hong Kong)

Prof Francis CHAN Ka-leung, SBS, JP

\* Ms Margaret CHENG Wai-ching, JP

The Hon Duncan CHIU

Mr Ambrose HO, SBS, SC, JP

Ms Mary HUEN Wai-yi, JP

\* Mr JAT Sew-tong, SBS, SC, JP

Prof LAU Chak-sing, BBS, JP

Mr Henry TONG Sau-chai, MH, JP

In attendance :

Ms Anita CHAN  
Director (Finance)

Dr Eric CHEUNG  
Cluster Chief Executive (Kowloon Central)

*(via web conference)*

Dr W K CHING  
Director (Strategy and Planning)

Dr K L CHUNG  
Cluster Chief Executive (New Territories East)

Dr Gladys KWAN  
Representing Director (Cluster Services)

Dr C B LAW  
Cluster Chief Executive (Kowloon West)

*(via web conference)*

Dr Theresa LI  
Cluster Chief Executive (Hong Kong West)

*(via web conference)*

Mr David MAK  
Head of Human Resources

Dr Joanna PANG  
Representing Head of Information Technology  
and Health Informatics

Dr Loletta SO *(via web conference)*  
Cluster Chief Executive (Hong Kong East)

Dr WONG Yiu-chung *(via web conference)*  
Cluster Chief Executive (New Territories West)

Dr Michael WONG  
Director (Quality and Safety)

Dr Deacons YEUNG *(via web conference)*  
Cluster Chief Executive (Kowloon East)

Mr Jeremiah NG  
Chief Internal Auditor

Mr Frankie YIP  
Chief Manager (Corporate Communication)

Ms Wincy WONG  
Chief Manager (HR Policy & System)  
[For discussion of AOM Paper No. 1877]

Mr Ambrose LAU  
Chief Manager (Staff Development & Wellbeing)  
[For discussion of AOM Paper No. 1878 and report on Senior Executive  
Appointments under Any Other Business]

Mr Edmond FAN  
Senior Manager (Patient Safety & Risk Management)  
[For discussion of AOM Paper No. 1881]

Mr Raymond KWOK  
Chief Project Manager (Building Works)  
[For discussion of AOM Paper No. 1879]

Ms Natalia LI  
Chief Manager (Boards & General)

Ms Michele LIU  
Senior Manager (Boards & Support)

Ms Joanna KOO  
Manager (Boards & Support)

In attendance : Mr William CHAN  
(Attachees of Nurse Consultant (Emergency Care), Accident & Emergency,  
the Corporate Tuen Mun Hospital  
Exposure Programme)

Ms Karin CHOW  
Nurse Consultant (Stroke Care), Cluster Nursing, Tuen Mun  
Hospital

Ms Lily KO  
Corporate Finance Manager I, Information Technology Financial  
Management Services, Information Technology and Health  
Informatics Division, Head Office

Dr Vivian LAU  
Associate Consultant, Department of Anaesthesia & Intensive  
Care, Prince of Wales Hospital

Mr Ricky TO  
Senior Physiotherapist, Physiotherapy, Tuen Mun Hospital

Ms Sharifa YAM  
Senior Occupational Therapist, Occupational Therapy  
Department, Kwai Chung Hospital

**Congratulatory Notes**

The Chairman congratulated Dr Thomas TSANG for his award of the Bronze Bauhinia Star in the 2023 Honours List announced by the Government on 1 July 2023.

**Declaration of Interest**

2. The Chairman invited Members to declare conflict of interest, if any, arising from the agenda items of, or discussion at, the meeting. There was no declaration from Members.

**Confirmation of Minutes**

3. The draft minutes of the last Administrative & Operational Meeting (AOM) held on 29 June 2023 were confirmed without amendments.

**Matters Arising**

**Update on Planning and Preparations for the Hospital Authority Body Corporate**

(This subject was discussed and the detailed deliberations were separately recorded in paragraph 4.)

**Circulation of Paper**

5. It was reported that AOM Paper No. 1872 on “2023/24 Annual Pay Adjustment of the Hospital Authority” was approved by the Board on 18 July 2023 via circulation.

**Membership of the Trust Board of the Hospital Authority Provident Fund Scheme**

**(Restricted AOM Paper No.1873)**

(without presentation)

6. Members approved the re-appointment and appointments of the following five Trustees of the Hospital Authority Provident Fund Scheme:

- (a) re-appointment of Ms Antonia LEE Yuen-chee (李苑詞女士) for a term of two years from 1 October 2023 to 30 September 2025 inclusive;
- (b) appointments of Mr WONG Kwok-chiu (黃國超先生), Mr WONG Yiu-lun (黃耀麟先生) and Dr YIM Tsz-kin

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(嚴子健醫生) for a term of two years from 1 October 2023 or from the date of approval by the Mandatory Provident Fund Schemes Authority (MPFA), whichever was the later; and

- (c) appointment of Ms Margaret CHENG Wai-ching (鄭惠貞女士) for a term of two years from 20 November 2023 or from the date of approval by the MPFA, whichever was the later.

**Membership of The Hospital Authority New Territories West Cluster Hospitals Charitable Trust  
(Restricted AOM Paper No.1874)**

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(without presentation)

7. Members approved the appointment of Mr Ivan SZE Wing-hang, BBS, JP (施榮恆先生), current Chairman of the Hospital Governing Committee (HGC) of Tuen Mun Hospital, and The Hon Duncan CHIU (邱達根先生), current Chairman of the HGC of Tin Shui Wai Hospital, as members of the Board of Trustees of the Hospital Authority New Territories West Cluster Hospitals Charitable Trust for a term of three years from the date of approval of the Hospital Authority (HA) Board, or until cessation of their membership in the respective HGCs, whichever is the earlier.

8. Members also authorised the Chairman, the Chief Executive and any one member of the Board to fix the seal of HA and authenticate the fixing of the seal for executing the Deeds for effecting the approved membership changes.

**2022/23 Audited Accounts of Head 708 Subhead 8083MM - One-off Grant to the Hospital Authority for Minor Works Projects Funded under Capital Works Reserve Fund  
(Restricted AOM Paper No.1875)**

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(without presentation)

9. Members approved the 2022/23 Audited Accounts for Head 708 Subhead 8083MM – One-off Grant to HA for Minor Works Projects Funded under Capital Works Reserve Fund at Annex 1 to the paper.

**Strengthening the Organisation Structure of Capital Planning Department in the Hospital Authority  
(Confidential AOM Paper No.1876)**

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(Members approved the proposed strengthening of the organisation structure of the Capital Planning Department of HA, including the establishment of a new division to be headed by a new Director and

**Action by**

creation of additional posts at various ranks. The details were separately recorded in paragraphs 10 to 15.)

**Human Resources Policy Review  
(Confidential AOM Paper No.1877)**

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(This subject was discussed and Members approved the proposed updates on Human Resources policy on the aspects of recruitment and appointment, remuneration and benefits, and staff communication. The detailed deliberations were separately recorded in paragraphs 16 to 22.)

**Permanent Terms Employment Arrangement for Ward Manager and Senior Management Staff  
(Confidential AOM Paper No.1878)**

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(Members approved the proposed permanent term employment arrangement of Ward Manager and senior management staff in HA. The details were separately recorded in paragraphs 23 to 27.)

*(The attachees of the Corporate Exposure Programme joined the meeting at this juncture.)*

**Welcome Remarks**

28. The Chairman welcomed the six sit-in colleagues, who were attachees from the Medical, Allied Health and the Administrative disciplines under the Corporate Exposure Programme of HA Head Office.

**Service Sustainability in Ophthalmology - Rising Demand for Elective Cataract Operations in the Hospital Authority  
(Confidential AOM Paper No.1881)**

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(This subject was discussed and Members noted the rising service demand in elective cataract operations, the pressure faced by Ophthalmology services in HA and the existing measures in managing the waiting time of elective cataract operations, and approved the proposed new strategies, including the Team-based Piece Rate Remuneration Scheme, for enhancing the sustainability of Ophthalmology services in HA. The detailed deliberations were separately recorded in paragraphs 29 to 37.)

*(Ms Anita FUNG joined the meeting at this juncture.)*

**Progress Update on Minor Works Projects Funded under Capital Works Reserve Fund Head 708 Subhead 8083MM  
(Restricted AOM Paper No.1879)**

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(Members noted the progress of minor works projects (capped at \$75 million each) of HA funded under the one-off grant of \$13 billion

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under the Capital Works Reserve Fund Head 708 Subhead 8083MM. The details were separately recorded in paragraph 38.)

**Progress Reports of Committees of the Hospital Authority Board  
(Restricted AOM Paper No.1880)**

(without presentation)

39. Members noted the key agenda items discussed by the Executive Committee (EC) and joint meeting of Audit and Risk Committee (ARC) and Finance Committee in July 2023; and the detailed progress report from Supporting Services Development Committee, EC, Human Resources Committee, ARC, Main Tender Board and Public Complaints Committee in June and July 2023.

**Any Other Business**

Senior Executive Appointments

40. Members noted the following appointments:

- (a) Dr Linda LEUNG Kam-suet (梁錦雪醫生), currently Senior Manager (Strategy & Service Planning), as Chief Manager (Strategy, Service Planning & Knowledge Management) with effect from 1 August 2023; and
- (b) Dr Christina MAW Kit-chee (繆潔芝醫生), currently Hospital Chief Executive (Grantham Hospital and Tung Wah Hospital), as Chief Manager (Service Transformation) with effect from 1 January 2024.

**Date of Next Meeting**

41. The next AOM was scheduled for Thursday, 21 September 2023 at 2:30 pm in the Conference Hall, HA Building. There would be no AOM on the reserved date of 24 August 2023.

42. There being no other business, the meeting was adjourned at 3:40pm.