



**Minutes of Hospital Authority
Administrative & Operational Meeting
held on Thursday 29 June 2023 at 2:30 pm
in Conference Hall, 2/F, HA Building, 147B Argyle Street, Kowloon**

Present :

Mr Henry FAN Hung-ling, SBS, JP	(Chairman)
Prof Francis CHAN Ka-leung, SBS, JP	(via web conference)
Mr Lawrence CHAN Man-yiu	(via web conference)
Mr CHAN Wing-kai	(via web conference)
Dr Amy CHIU Pui-yin, JP Representing Director of Health	(via web conference)
Ms Margaret CHENG Wai-ching, JP	(via web conference)
The Hon Duncan CHIU	(via web conference)
Ms Anita FUNG Yuen-mei, BBS, JP	(via web conference)
Mr Ambrose HO, SBS, SC, JP	(via web conference)
Ms Maisy HO Chiu-ha, BBS	(via web conference)
Ms Mary HUEN Wai-yi, JP	(via web conference)
Mr Sam HUI Chark-shum, JP Representing Permanent Secretary for Health	(via web conference)
Mr JAT Sew-tong, SBS, SC, JP	
Dr Tony KO Pat-sing, JP Chief Executive	
Prof LAU Chak-sing, BBS, JP	
Dr LEUNG Wing-cheong	
Mr Aaron LIU Kong-cheung, JP Deputy Secretary for Financial Services and the Treasury (Treasury) ¹	(via web conference)

Prof David SHUM Ho-keung

Mr Henry TONG Sau-chai, MH, JP *(via web conference)*

Mr Philip TSAI Wing-chung, BBS, JP

Dr Thomas TSANG Ho-fai, BBS *(via web conference)*

Mr WAN Man-yea, BBS, JP

Mr Andy LAU *(Secretary)*
Head of Corporate Services

Absent with :
apology
(*Out of
Hong Kong)

* Prof CHAN Wai-yea

* Mrs Sylvia LAM YU Ka-wai, SBS

* Mr Anthony TSANG Hin-fun

Prof Agnes TIWARI Fung-yea

Ir Billy WONG Wing-hoo, BBS, JP

In attendance :

Ms Anita CHAN
Director (Finance)

Dr Eric CHEUNG *(via web conference)*
Cluster Chief Executive (Kowloon Central)

Dr N T CHEUNG
Head of Information Technology and Health
Informatics

Dr W K CHING
Director (Strategy and Planning)

Dr K L CHUNG
Cluster Chief Executive (New Territories East)

Dr C B LAW *(via web conference)*
Cluster Chief Executive (Kowloon West)

Dr Theresa LI *(via web conference)*
Cluster Chief Executive (Hong Kong West)

Mr David MAK
Head of Human Resources

Dr Loletta SO
Cluster Chief Executive (Hong Kong East) *(via web conference)*

Dr Simon TANG
Director (Cluster Services)

Dr WONG Yiu-chung
Cluster Chief Executive (New Territories West) *(via web conference)*

Dr Michael WONG
Director (Quality and Safety)

Dr Deacons YEUNG
Cluster Chief Executive (Kowloon East) *(via web conference)*

Mr Savio LEUNG
Senior Manager (Group Internal Audit)

Mr Frankie YIP
Chief Manager (Corporate Communication)

Mr Phil LANSLEY
Chief Manager (Business Systems)
[For discussion of AOM Paper No. 1864]

Ms Priscilla POON
Chief Manager (Allied Health)
[For discussion of AOM Paper No. 1868]

Dr Gladys KWAN
Chief Manager (Medical Grade)
[For discussion of AOM Paper No. 1869]

Dr Larry LEE
Chief Manager (Cluster Performance)
[For discussion of AOM Paper No. 1870]

Dr Vivien CHUANG
Chief Manager (Infection, Emergency & Contingency)
[For discussion of Updates on COVID-19]

Mr Ambrose LAU
Chief Manager (Staff Development & Wellbeing)
[For report on Senior Executive Appointments under Any Other Business]

Ms Natalia LI
Chief Manager (Boards & General)

Ms Michele LIU
Senior Manager (Boards & Support)

Ms Joanna KOO
Manager (Boards & Support)

In attendance : Dr Sandy LEUNG
(Attachees of Associate Consultant, Department of Medicine & Geriatrics, Our
the Corporate Lady of Maryknoll Hospital
Exposure Programme)

Ms Anita O
Senior Finance Manager, Finance Services Support, Pamela
Youde Nethersole Eastern Hospital

Mr Ricky TO
Senior Physiotherapist, Physiotherapy, Tuen Mun Hospital

Dr Teresa TSE
Associate Consultant, Neurosurgery, Princess Margaret Hospital

Dr Fergus WONG
Associate Consultant, Pamela Youde Nethersole Eastern Hospital

Ms Sharifa YAM
Senior Occupational Therapist, Occupational Therapy
Department, Kwai Chung Hospital

Welcome Remarks

The Chairman welcomed the six sit-in colleagues, who were attachees from the Medical, Allied Health and the Administrative disciplines under the Corporate Exposure Programme of the Hospital Authority (HA) Head Office (HAHO).

Declaration of Interest

(Declaration of interest was made by a Member, details of which were separately recorded.)

Confirmation of Minutes

3. The draft minutes of the last Administrative & Operational Meeting (AOM) held on 25 May 2023 were confirmed without amendments.

Matters Arising

Circulation of Paper

4. It was reported that AOM Paper No. 1863 on “Membership of the Prince of Wales Hospital Charitable Foundation” was approved by the Board on 12 June 2023 via circulation.

(Mr Henry TONG joined the meeting at this juncture.)

**Update on Planning and Preparations for Hospital Authority Body Corporate
(Confidential AOM Paper No.1864)**

(This subject was discussed and the detailed deliberations were separately recorded in paragraphs 5 to 21.)

**2023/24 Annual Pay Adjustment of the Hospital Authority
(Confidential AOM Paper No.1865)**

(without presentation)

22. Members granted approval-in-principle to apply the 2023/24 Civil Service Annual Pay Adjustment (APA) rates, i.e. pay increase at 2.87% for employees remunerated above HA General Pay Scale (HGPS) point 33 (\$75,620) or equivalent; and 4.65% for employees remunerated on or below HGPS point 33 or equivalent and employees remunerated on pay ranges (Patient Care Assistant, Operation Assistant and Executive Assistant), to eligible employees of HA with retrospective effect from 1 April 2023. This would be subject to final approval by the

Action by

HA Board via circulation after the Finance Committee of the Legislative Council had approved the Civil Service APA and the Government had confirmed the corresponding increase in subvention to HA.

**2022/23 Audited Accounts of the Community Care Fund Medical Assistance Programmes
(Restricted AOM Paper No.1866)**

(without presentation)

23. Members approved the draft audited accounts of the three Community Care Fund (CCF) Medical Assistance Programmes for the financial year ended 31 March 2023 as endorsed by the HA CCF Administration Committee and the Finance Committee (FC) via circulation on 22 May 2023 and 2 June 2023 respectively.

**Membership of The Pamela Youde Nethersole Eastern Hospital Charitable Trust
(Restricted AOM Paper No.1867)**

(without presentation)

24. Members approved the appointment of Mr Bernard WU Tak-lung (吳德龍先生), serving member of the Hospital Governing Committee (HGC) of The Pamela Youde Nethersole Eastern Hospital (PYNEH) as Trustee of PYNEH Charitable Trust (PYNEHCT) for a term of three years from 29 June 2023, or until he ceased to be member of the HGC of PYNEH, whichever was the earlier; and the reappointment of Ms Michelle CHOW Yan-wai (周恩惠女士) as Trustee of PYNEHCT for a term of three years from 31 August 2023, or until she ceased to be member of the HGC of PYNEH, whichever was the earlier. Members also authorised the Chairman, the Chief Executive and any one member of the HA Board to fix the seal of HA and authenticate the fixing of the seal for executing the Deed for effecting the approved membership changes.

**Update on Visiting Radiographer (Diagnostics) Programme
(Confidential AOM Paper No.1868)**

(This subject was discussed and Members noted the progress of the Visiting Radiographer (Diagnostics) Programme in the Guangdong-Hong Kong-Macao Greater Bay Area (GBA); and approved the new Guangdong Radiographer Knowledge Exchange Programme as one of the HA's GBA initiatives with a view to facilitating the mutual exchange of knowledge and skills between the Mainland and HA diagnostic radiographers. The detailed deliberations were separately recorded in paragraphs 25 to 28.)

Action by

(Mr Henry TONG left the meeting at this juncture.)

**Update on Strategies in Attracting Non-locally Trained Doctors
(Restricted AOM Paper No.1869)**

(This subject was discussed and Members noted the various strategies in attracting non-locally trained doctors (NLTD) to join HA, including the refinements in NLTD recruitment processes, overseas recruitment events, GBA initiatives and Global Healthcare Talent Scheme. The detailed deliberations were separately recorded in paragraphs 29 to 39.)

(Prof Francis CHAN left the meeting at this juncture.)

**Report on Key Performance Indicators
(AOM Paper No.1870)**

(This subject was discussed and Members noted the quarterly report on Key Performance Indicators (KPIs) of HA, covering KPIs of clinical services, human resources and financial performance for the period ended March 2023. Key highlights were summarised in paragraphs 40 to 42.

The Report on KPIs is available at <https://www.ha.org.hk/haho/ho/ca/AOM-P1870.pdf>.)

(Ms Anita FUNG joined the meeting again at this juncture.)

Updates on COVID-19

(This subject was discussed and Members noted the updates on COVID-19. The detailed deliberations were separately recorded in paragraphs 43 to 47.)

**Progress Reports of Committees of the Hospital Authority Board
(Restricted AOM Paper No.1871)**

(without presentation)

48. Members noted the key agenda items discussed by Supporting Services Development Committee, Executive Committee, Human Resources Committee (HRC), and Audit and Risk Committee in June 2023; and the detailed progress report from joint meeting of FC and HRC, HRC, EC, Main Tender Board and Information Technology Services Committee in May and June 2023.

Any Other Business

Senior Executive Appointments

49. Members noted the following appointments:
- (a) Dr Will LEUNG Lok-hang (梁樂行醫生), currently Senior Manager (Primary Health Care) of Strategy & Planning Division, as Chief Manager (Primary & Community Services) with effect from 3 July 2023;
 - (b) Dr YUEN Pak-leung (源柏樑博士), currently Senior Manager (Engineering) of Strategy & Planning Division, as Chief Project Manager (Engineering) with effect from 3 July 2023;
 - (c) Dr LEUNG Ming (梁明博士), currently Senior Manager (Nursing) of Cluster Services Division, as Senior Manager (Nursing) / Principal Nursing Officer with effect from 1 August 2023;
 - (d) Dr Frank CHAN Wan-kin (陳允健醫生), currently Chief Manager (Service Transformation) of Cluster Services Division, as Hospital Chief Executive (Hong Kong Buddhist Hospital & Our Lady of Maryknoll Hospital & Tung Wah Group of Hospitals Wong Tai Sin Hospital) with effect from 1 September 2023; and
 - (e) Mr Terence CHAM Wai-man (湛偉民先生), currently Cluster General Manager (Administrative Services) of Kowloon East Cluster, as Chief Manager (Business Support Services) with effect from 15 November 2023.

Direction from the Advisory Committee on Mental Health (ACMH) on Mental Health Services

50. To allow more time for discussion, the Chairman advised that the item be deferred to a later meeting.

(Post-meeting note: The item was scheduled for reporting to the Board on 21 September 2023)

Action by

Annual Self-Assessment of Hospital Authority Board (April 2022 – March 2023)

51. The Secretariat would soon start the annual self-assessment exercise. As a move towards smart operation, the Secretariat had introduced an electronic questionnaire for the exercise. Members were encouraged to complete the questionnaire via the HA Chatbot in the mobile app HA Chat and return according to the set schedule. Further information and guidelines would be provided to Members after the meeting.

Date of Next Meeting

52. The next AOM was scheduled for Thursday, 27 July 2023 at 2:30 pm in the Conference Hall, HA Building.

53. There being no other business, the meeting was adjourned at 4:25pm.

Hospital Authority
AOM\MINUTES\260
AL/NL/ML/st
20 July 2023