



**Minutes of Hospital Authority  
Administrative & Operational Meeting  
held on Thursday 15 December 2022 at 2:30 pm  
in Conference Hall, 2/F, HA Building, 147B Argyle Street, Kowloon**

Present :

Mr Henry FAN Hung-ling, SBS, JP	(Chairman)
Mr Thomas CHAN Chung-ching, JP Permanent Secretary for Health	(via web conference)
Prof CHAN Wai-yee	(via web conference)
Mr CHAN Wing-kai	(via web conference)
Ms Margaret CHENG Wai-ching, JP	(via web conference)
Dr Amy CHIU, JP Representing Director of Health	(via web conference)
Mr David FONG Man-hung, BBS, JP	(via web conference)
Ms Anita FUNG Yuen-mei, BBS, JP	
Mr Ambrose HO, SBS, JP	(via web conference)
Ms Maisy HO Chiu-ha, BBS	(via web conference)
Ms Mary HUEN Wai-yi, JP	(via web conference)
Dr Tony KO Pat-sing, JP Chief Executive	
Mr Franklin LAM Fan-keung, BBS	(via web conference)
Mrs Sylvia LAM YU Ka-wai, SBS	
Dr LEUNG Wing-cheong	(via web conference)
Mr Aaron LIU Kong-cheung, JP Deputy Secretary for Financial Services and the Treasury (Treasury)1	(via web conference)
Mr Henry TONG Sau-chai, MH, JP	

Mr Philip TSAI Wing-chung, BBS, JP

Mr Anthony TSANG Hin-fun

Dr Thomas TSANG Ho-fai *(via web conference)*

Mr WAN Man-ye, BBS, JP

Ir Billy WONG Wing-hoo, BBS, JP *(via web conference)*

Mr Andy LAU *(Secretary)*  
Head of Corporate Services

Absent with : Prof Francis CHAN Ka-leung, SBS, JP  
apology  
(\*Out of  
Hong Kong)

The Hon Duncan CHIU

Prof LAU Chak-sing, BBS, JP

Prof David SHUM Ho-keung

Prof Agnes TIWARI Fung-ye

In attendance : Ms Anita CHAN  
Director (Finance)

Dr N T CHEUNG  
Head of Information Technology and Health  
Informatics

Dr W K CHING  
Director (Strategy and Planning)

Dr K L CHUNG *(via web conference)*  
Cluster Chief Executive (New Territories East)

Dr Jeffrey LAI  
Deputising Director (Quality and Safety)

Dr Theresa LI *(via web conference)*  
Cluster Chief Executive (Hong Kong West)

Mr David MAK  
Head of Human Resources

Dr Loletta SO  
Cluster Chief Executive (Hong Kong East) *(via web conference)*

Dr Simon TANG  
Director (Cluster Services)

Dr Chris TSANG  
Representing Cluster Chief Executive  
(Kowloon Central) *(via web conference)*

Dr Nelson WAT  
Deputising Cluster Chief Executive (Kowloon  
West) *(via web conference)*

Dr WONG Yiu-chung  
Cluster Chief Executive (New Territories West) *(via web conference)*

Dr Deacons YEUNG  
Cluster Chief Executive (Kowloon East) *(via web conference)*

Mr Jeremiah NG  
Chief Internal Auditor *(via web conference)*

Mr Frankie YIP  
Chief Manager (Corporate Communication) *(via web conference)*

Mr Ambrose LAU  
Chief Manager (Staff Development & Wellbeing)

Mr Stephen LAM  
Cluster General Manager (Administrative Services) /  
General Manager (Administrative Services), Tuen Mun Hospital  
[For discussion of AOM Paper No. 1818]

Mr Raymond KWOK  
Chief Project Manager (Building Works)  
[For discussion of AOM Paper No. 1818]

Ms Rowena WONG  
Chief Manager (Chinese Medicine)  
[For discussion of AOM Papers No. 1819 and No.1821]

Dr Michael WONG  
Chief Manager (Cluster Performance)  
[For discussion of AOM Papers No. 1820, No.1821 and “Updates on  
COVID-19”]

Dr Gladys KWAN  
Chief Manager (Medical Grade)  
[For discussion of AOM Paper No. 1821]

Dr Raymond LAI  
Chief Infection Control Officer  
[For discussion of “Updates on COVID-19”]

Ms Natalia LI  
Chief Manager (Boards & General)

Ms Phoebe LEUNG  
Senior Manager (Boards & Support)

Ms Joanna KOO  
Manager (Boards & Support)

In attendance : Ms Daisy AU  
(Attachees of Health Informatician, Clinical Systems, Information Technology  
the Corporate and Health Informatics Division, Head Office  
Exposure Programme)

Ms Karen CHAN  
Senior Finance Manager, Financial Planning & Management,  
Cluster Finance, Kowloon Central Cluster, Queen Elizabeth  
Hospital

Ms L S CHAU  
NTWC NC Nurse Consultant, Intensive Care, Tuen Mun Hospital

Ms Angel LI  
Senior Pharmacist, Pharmacy, Princess Margaret Hospital

Ms Geraldine NG  
Department Manager, Dietetics, Kowloon West Cluster

Ms Bernice TSUI  
Department Operations Manager, Medical Stream, Hong Kong  
Children's Hospital

**Welcome Remarks**

The Chairman extended a warm welcome to Ms Anita FUNG, Ms Sylvia LAM, Mr Henry TONG and Mr Anthony TSANG, who had joined the Hospital Authority (HA) Board since 1 December 2022, for attending the Administrative & Operational Meeting (AOM) for the first time.

**Declaration of Interest**

2. The Chairman invited Members to declare conflict of interest, if any, arising from the agenda items of, or discussion at, the meeting. There was no declaration from Members.

**Appointment of Director (Quality & Safety)**  
**(Confidential AOM Paper No.1817 – tabled at the meeting)**

*[Note: This item was not attended by HA executives, except Dr Tony KO, Mr David MAK and Mr Ambrose LAU.]*

(Members approved the appointment of Dr Michael WONG Lap-gate (黃立己醫生), currently Chief Manager (Cluster Performance), as Director (Quality & Safety) for a period of three years with effect from 19 December 2022 and the proposed remuneration. The details were separately recorded in paragraph 3.)

*(Mr Ambrose LAU left the meeting at this juncture. Other HA executives joined the meeting after this item.)*

**Welcome Remarks**

4. The Chairman extended a warm welcome to Dr K L CHUNG for joining the AOM in his capacity as Cluster Chief Executive (New Territories East).

5. The Chairman also welcomed the six sit-in colleagues, who were attachees from the Nursing, Allied Health and Administrative disciplines under the Corporate Exposure Programme of HA Head Office.

**Confirmation of Minutes**

6. The draft minutes of the last AOM held on 17 November 2022, which had been revised and circulated to Members before the meeting on 15 December 2022, were confirmed without further amendments.

**Matters Arising**

**Circulation of Papers**

7. It was reported that AOM Paper No. 1815 on “Agreements for the Sale of Staff Loans under the Enhanced Home Loan Interest Subsidy Scheme” and AOM Paper No. 1816 on “Enhancement to Home Loan Interest Subsidy Scheme - Proposed Further Amendments to the Terms and Conditions” were approved by the Board on 30 November 2022 via circulation.

**Return of Staff Quarters Block 11 of Castle Peak Hospital to the Government  
(Restricted AOM Paper No.1818)**

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8. Mr Stephen LAM briefed Members that the New Territories West Cluster proposed returning the Staff Quarters Block 11 of Castle Peak Hospital (the Site), a four-storey building aged 60 years with a total site area of around 810 square metres, to the Government in view of its limited potential use by HA after assessments of the site condition and the cost-benefit considerations of different potential usage options. The proposal was endorsed by the Supporting Services Development Committee (SSDC) having considered the assessment outcomes at its meeting held on 15 November 2022.

9. After consideration, Members approved returning the Site to the Government.

**Development of Integrated Chinese-Western Medicine in the Hospital Authority  
(Restricted AOM Paper No.1819)**

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(Members supported the strategic direction for the development of Integrated Chinese-Western Medicine in HA which were formulated according to the direction from the Government and the advice from the Sub-committee on Chinese Medicine established under the Medical Services Development Committee (MSDC). The details were separately recorded in paragraphs 10 to 13.)

*(Mr Franklin LAM joined the meeting at this juncture.)*

**Report on Key Performance Indicators and 2022 Key Performance Indicator Annual Review  
(AOM Paper No.1820)**

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(This subject was discussed and Members noted the quarterly report on Key Performance Indicators (KPIs) of HA, covering KPIs of clinical services, human resources and financial performance for the period ended September 2022 and the recommendations of the 2022 KPI annual review made by the KPI Review Working Group; and approved the list of KPIs with refinement of calculation rule of specialist outpatient waiting time for reporting in 2023-24. Key highlights were summarised in paragraphs 14-19.

The Report on KPIs is available at <https://www.ha.org.hk/haho/ho/ca/AOM-P1820.pdf>.)

**Annual Report on Action Plan of the Task Group on Sustainability  
(Restricted AOM Paper No.1821)**

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(This subject was discussed and Members noted the annual report from the Task Group on Sustainability (TG) for the period from December 2021 to November 2022, which covered (a) the implementation of the action plan in taking forward the strategies endorsed by TG and its Sub-groups and subsequently approved by the HA Board in December 2020; and (b) the implementation progress of the various latest initiatives considered by TG. The detailed deliberations were separately recorded in paragraphs 20 to 32.)

*(Mr David MAK left the meeting and Mr Ambrose LAU joined the meeting again at this juncture.)*

**Membership of the Prince of Wales Hospital Charitable Foundation and The Hospital Authority New Territories West Cluster Hospitals Charitable Trust  
(Restricted AOM Paper No.1822)**

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(without presentation)

33. Members approved the proposed changes to the respective membership of the Boards of Trustees of the Prince of Wales Hospital Charitable Foundation and The Hospital Authority New Territories West Cluster Hospitals Charitable Trust as detailed in the paper.

34. Members also authorised HA Chairman, HA Chief Executive and any one member of the Board to fix the seal of HA and authenticate the fixing of the seal for executing the Deeds for effecting the approved changes.

**Establishment of Hospital Governing Committee Task Groups on Enhancing Patient-Centric Services  
(Restricted AOM Paper No.1823)**

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(This subject was discussed and Members noted the establishment of the Hospital Governing Committee (HGC) Task Groups on Enhancing Patient-centric Services (HGC TGs) to look into patient needs and possible areas in hospital(s) where patient-centric services could be improved, patient / visitor experience be enhanced, and staff convenience be improved, having regard to the unique situation of the hospital(s); and the terms of reference and membership of the HGC TGs, as well as the governance structure, implementation mechanism and targeted timeline of the initiative as supported by the Executive Committee (EC). The detailed deliberations were separately recorded in paragraphs 35 to 38.)

**Updates on COVID-19**

(This subject was discussed and Members noted the updates on the latest situation of COVID-19, refinements in HA's anti-epidemic measures and the Central Government-Aided Emergency Hospital. The detailed deliberations were separately recorded in paragraphs 39 to 42.)

**Progress Reports of Committees of the Hospital Authority Board  
(Restricted AOM Paper No.1824)**

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(without presentation)

43. Members noted the key agenda items discussed by EC, Information Technology Services Committee, MSDC and Audit and Risk Committee in December 2022; and the detailed progress reports from EC, Public Complaints Committee, Human Resources Committee, Main Tender Board and SSDC on their meetings in November 2022.

**Any Other Business**

**Sharing by the Secretary for Health on the 2022 Policy Address**

44. Members were highly encouraged to join a meeting with Prof LO Chung-mau, the Secretary for Health, to be held at 11:15 am on 21 December 2022 via Zoom, where Prof Lo would introduce to the HA Board the newly announced policy initiatives under the 2022 PA and Members would also be welcome to share with Prof Lo their views and comments on the policy measures, particularly those related to HA, its services and the healthcare developments.



**Action by**

**Date of Next Meeting**

45. The next AOM was scheduled for Thursday, 19 January 2023 at 2:30 pm in the Conference Hall, HA Building.

46. There being no other business, the meeting was adjourned at 4:30 pm.

Hospital Authority  
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AL/NL/PL/st  
12 January 2023