



**Minutes of Hospital Authority
Administrative & Operational Meeting
held on Thursday 26 May 2022 at 2:30 pm
in Conference Hall, 2/F, HA Building, 147B Argyle Street, Kowloon**

Present :

Mr Henry FAN Hung-ling, SBS, JP	(Chairman)
Mr Thomas CHAN Chung-ching, JP Permanent Secretary for Food and Health (Health)	(via web conference)
Prof CHAN Wai-yee	(via web conference)
Mr CHAN Wing-kai	(via web conference)
Mr Ambrose HO, SBS, JP	(via web conference)
Ms Maisy HO Chiu-ha, BBS	(via web conference)
Dr Tony KO Pat-sing Chief Executive	
Mr Daniel LAM Chun, SBS, JP	
Mr Franklin LAM Fan-keung, BBS	(via web conference)
Dr Ronald LAM Man-kin, JP Director of Health	(via web conference)
Mr Raistlin LAU Chun, JP Deputy Secretary for Financial Services and the Treasury (Treasury)1	(via web conference)
Ms Lisa LAU Man-man, BBS, MH, JP	(via web conference)
Dr LEUNG Wing-cheong	(via web conference)
Prof David SHUM Ho-keung	(via web conference)
Prof Agnes TIWARI Fung-yee	(via web conference)
Mr Philip TSAI Wing-chung, BBS, JP	

Mr WAN Man-yee, BBS, JP *(via web conference)*

Ir Billy WONG Wing-hoo, BBS, JP *(via web conference)*

Miss Margaret CHEUNG
Head of Corporate Services (Secretary)

Absent with :
apology
(*Out of HK)

Prof Francis CHAN Ka-leung, SBS, JP

Ms Margaret CHENG Wai-ching, JP

The Hon Duncan CHIU

Mr David FONG Man-hung, BBS, JP

Ms Mary HUEN Wai-yi

Mrs Ann KUNG YEUNG Yun-chi, JP

Prof LAU Chak-sing, JP

Prof Gabriel Matthew LEUNG, GBS, JP

Dr Thomas TSANG Ho-fai

In attendance :

Ms Anita CHAN
Director (Finance)

Dr Eric CHEUNG *(via web conference)*
Cluster Chief Executive (Kowloon Central)

Dr N T CHEUNG *(via web conference)*
Head of Information Technology and Health
Informatics

Dr Gladys KWAN
Deputising Director (Quality and Safety)

Dr C B LAW *(via web conference)*
Cluster Chief Executive (Kowloon West)

Dr Libby LEE *(via web conference)*
Director (Strategy and Planning)

Dr Theresa LI *(via web conference)*
Cluster Chief Executive (Hong Kong West)

Mr David MAK
Head of Human Resources

Mr Jeremiah NG *(via web conference)*
Chief Internal Auditor

Dr Loletta SO *(via web conference)*
Cluster Chief Executive (Hong Kong East)

Dr SO Wing-yee *(via web conference)*
Deputising Cluster Chief Executive (New Territories East)

Dr Simon TANG *(via web conference)*
Cluster Chief Executive (New Territories West)

Dr K T TOM *(via web conference)*
Cluster Chief Executive (Kowloon East)

Dr Deacons YEUNG
Director (Cluster Services)

Mr Frankie YIP *(via web conference)*
Chief Manager (Corporate Communication)

Ms Wincy WONG
Chief Manager (HR Policy & System)
[For discussion of Matters Arising – Update on Arrangements for Special Subsidy for Hospital Authority Frontline Staff Providing Cleansing and Security Services and AOM Paper No. 1752]

Mr Daniel LO
Chief Manager (Allied Health)
[For discussion of AOM Paper No. 1752]

Dr Michael WONG
Chief Manager (Cluster Performance)
[For discussion of AOM Paper No. 1753]

Dr Raymond LAI
Chief Infection Control Officer
[For discussion of “Updates on COVID-19”]

Dr Ming LEUNG
Senior Manager (Nursing)
[For discussion of “Updates on COVID-19”]

Mr Andy KUNG
Senior Manager (Infection, Emergency &
Contingency)
[For discussion of “Updates on COVID-19”]

(via web conference)

Mr Ambrose LAU
Chief Manager (Staff Development &
Wellbeing)
[For discussion of Any Other Business –
Senior Executive Appointment]

Mr Andy LAU
Chief Manager (Boards & General)

Ms Phoebe LEUNG
Senior Manager (Boards & Support)

Ms Joanna KOO
Manager (Boards & Support)

Declaration of Interest

The Chairman invited Members to declare conflict of interest, if any, arising from the agenda items of, or discussion at, the meeting. There was no declaration from Members.

Confirmation of Minutes

2. The draft minutes of the last Administrative & Operational Meeting (AOM) held on 28 April 2022 were confirmed without amendment.

Matters Arising

Membership of Hospital Governing Committees

(This subject was discussed and Members approved the following appointments:

- (a) Ms TONG Chun-ling (湯振玲女士) nominated by Hong Kong Regional Advisory Committee (HKRAC) as Member of the Hospital Governing Committee (HGC) of Queen Mary Hospital & Tsan Yuk Hospital with effect from 26 May 2022 to 31 March 2023, or until she ceased to be member of HKRAC, whichever was the earlier;
- (b) Mr WONG Fai-fan (黃輝帆先生) nominated by the New Territories Regional Advisory Committee (NTRAC) as Member of the HGC of Prince of Wales Hospital with effect from 26 May 2022 to 31 March 2023, or until he ceased to be member of NTRAC, whichever was the earlier; and
- (c) Mr Kenny CHIEN Kwok-keung (錢國強先生) as Member of the HGC of Tin Shui Wai Hospital (TSWH) with effect from 26 May 2022 for one year (initially) to 31 March 2023.

The details were separately recorded in paragraphs 3 to 6.)

Update on Arrangements of Special Subsidy for Hospital Authority Frontline Staff Providing Cleansing and Security Services

(This subject was discussed and Members approved the arrangements of Special Subsidy for Hospital Authority (HA) frontline staff providing cleansing and security services. The details were separately recorded in paragraphs 7 to 10.)

**Membership of The Princess Margaret Hospital Charitable Trust
(Restricted AOM Paper No.1751)**

(without presentation)

11. Members approved:

- (a) the re-appointment of Mr Jason YEUNG Chi-wai (楊志威先生), currently chairman of the HGC of Kwai Chung Hospital (KCH) & Princess Margaret Hospital (PMH), as Chairman of the Board of Trustees of The Princess Margaret Hospital Charitable Trust (PMHCT) from 29 May 2022 for a term of three years or until his membership in the HGC of KCH & PMH ceased, whichever was the earlier; and
- (b) the appointment of Mr Davis CHAN Chun-bong Junbon (陳振邦先生), Mr David LUI Yin-tat (雷賢達先生) and Prof Andrew WONG Ho-yuen (黃灝玄教授), currently members of the HGC of KCH & PMH, as members of the Board of Trustees of PMHCT from 26 May 2022 for a term of three years or until they ceased to be members of the HGC of KCH & PMH, whichever was the earlier.

12. Members also authorised HA Chairman, Chief Executive and any one member of the Board to fix the seal of HA and authenticate the fixing of the seal for executing the trust deed for effecting the approved membership changes.

**Measures to Retain and Strengthen Manpower of Allied Health Professionals
(Confidential AOM Paper No.1752)**

(This subject was discussed and Members noted the latest manpower situation of Allied Health (AH) professionals in HA; and supported the planned measures for retaining and strengthening AH manpower. The detailed deliberations were separately recorded in paragraphs 13 to 25.)

**Annual Summary Report on Commissioning of Medical Services in Completed Hospital Projects
(Restricted AOM Paper No.1753)**

26. Dr Michael WONG briefed Members on the annual summary report as of 31 March 2022 on the commissioning of medical services in completed hospital projects. The respective planned capacity on medical services and service commissioning position, and committed commissioning plan on the remaining planned capacity in respect of the two new hospital development projects of TSWH and Hong Kong Children's Hospital (HKCH) were outlined. Updates were also given on the respective progress of service commissioning of four hospital redevelopment/ expansion projects, namely reprovisioning of Yaumatei Specialist Clinic at Queen Elizabeth Hospital (QEH); expansion of Haven of Hope Hospital (HHH) and Tseung Kwan O Hospital; and redevelopment of staff quarters for the establishment of a rehabilitation block at Tuen Mun Hospital; and a major capital works project of refurbishment nature with additional capacity for direct patient care, i.e. the refurbishment project at Hong Kong Buddhist Hospital. During 2021-22, all of the planned medical services for Yaumatei Specialist Clinic at QEH were fully commissioned.

(Other details of the Summary Report were separately recorded in paragraph 27.)

28. In modernising and enhancing its facilities and services, HA would continue to adopt a flexible approach in capacity planning and commissioning for medical services to cater for the growing and evolving healthcare needs in the medium to longer term. In particular for new hospital developments, a phased approach would usually be adopted while taking into consideration a basket of factors in the annual planning exercise. Service development and space utilisation of the newly completed capital works projects would be subject to close monitoring, with annual summary report to the HA Board on commissioning of medical services until the projects were fully commissioned. Major changes to the planned capacity would also be reported to the Government and communicated to the stakeholders in the community as appropriate.

Updates on COVID-19

(This subject was discussed and Members noted the updates on COVID-19 in respect of the latest situation and service resumption in HA; and preparation on visiting arrangement to cope with the sixth wave of COVID-19 outbreak. The detailed deliberations were separately recorded in paragraphs 29 to 33.)

**Progress Reports of Committees of the Hospital Authority Board
(Restricted AOM Paper No.1754)**

(without presentation)

34. Members noted the key agenda items discussed by Executive Committee (EC), Emergence Executive Committee (EEC) and Human Resources Committee in May 2022; and the detailed progress reports from EC, EEC, Main Tender Board and Medical Services Development Committee in April 2022.

Any Other Business

Senior Executive Appointment

35. Members noted the appointment of Dr TANG Kam-shing (鄧錦成醫生), currently Chief Manager (Medical Grade) in HA Head Office, as Hospital Chief Executive (HCE) of Kwong Wah Hospital with effect from 18 July 2022.

Vote of Thanks

36. The Chairman expressed a sincere vote of thanks to Dr K T TOM, Cluster Chief Executive (Kowloon East) & HCE (United Christian Hospital) [CCE(KE) & HCE(UCH)], for his invaluable contributions to public healthcare services in Hong Kong for some 30 years.

37. Vice Dr K T TOM upon retirement, Dr Deacons YEUNG would be rotated from his current position of Director of Cluster Services [D(CS)] to serve as CCE(KE) & HCE(UCH) with effect from 1 June 2022, upon which Dr Simon TANG, currently CCE of New Territories West Cluster and HCE of Tuen Mun Hospital, would be rotated to serve as D(CS). The Chairman wished them every success in taking up the new roles.

Reducing Smoking Prevalence Rate

38. Dr Ronald LAM said that the Secretary for Food and Health at a press conference today (26 May 2022) announced that the smoking prevalence rate in Hong Kong had dropped to 9.5% in 2021, marking the first time on record that the percentage dropped to a single digit. He would like to thank HA and its frontline staff for their concerted efforts to provide smoking cessation services. Going forward, the Government would continue to explore initiatives to further lower the smoking prevalence rate in Hong Kong. Collaborating with HKU, online training materials and guidelines, namely 極簡短戒煙建議 (Very

Action by

Brief Advice) and 簡短戒煙輔導 (Brief Intervention), had been made available for HA healthcare professionals to facilitate their advice to patients to quit smoking. To echo the World No Tobacco Day initiated by the World Health Organisation, DH would launch a “Quit in June” campaign in June 2022, with a view to increasing community awareness and support to assist people to quit smoking.

39. The Chairman said that HA was pleased to render full support to the Government in promoting smoking cessation. Ms Lisa LAU, also the former Chairman of the Hong Kong Council on Smoking and Health, acknowledged the work of various parties in implementing the tobacco control policies in Hong Kong. She encouraged HA and its frontline healthcare workers to continue their joint efforts in supporting related publicity campaigns and further encouraging HA patients to quit smoking.

Date of Next Meeting

40. The next AOM was scheduled for Thursday, 23 June 2022 at 2:30 pm in the Conference Hall, HA Building.

41. There being no other business, the meeting was adjourned at 4:20 pm.

Hospital Authority
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MC/AL/PL/st
16 June 2022